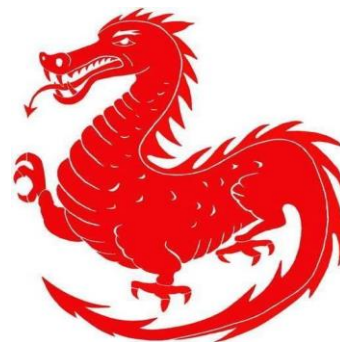


Tony Perrone, President
Mary Ann McMahon, Vice-President
Kimberly Barrell
Christopher Chieffo
Michele Lamb

Ann Marie Thigpen, Superintendent
Rhonda Amorganos, Treasurer

**NILES CITY BOARD OF EDUCATION
NILES CITY SCHOOL DISTRICT**

**NILES MIDDLE SCHOOL
411 BROWN STREET
NILES, OHIO 44446
(330) 989-5095**



Tuesday, October 17, 2023

www.nilescityschools.org

6:00 PM Regular Board Meeting

AGENDA

Our Mission Statement--The mission of the Niles City School District is to instruct a defined curriculum in a safe, educational environment. The district will ensure the opportunity for all students to become responsible learners, critical thinkers, and problem solvers as productive members of a democratic society.

Our Vision Statement--To continually prepare students and staff for technological advancements. To maintain a positive, cohesive school community which encompasses the board, administration, staff members, students, parents or guardians, and all school volunteers. To establish and sustain a collaborative relationship with the community. To unify instruction within the Niles City Schools through the continuous development and use of curriculum guides in the best educational environment.

This is a public meeting of the Niles City Board of Education for the purpose of conducting the school district's business. This is not to be considered a community meeting. Time has been allotted for public participation during the meeting as indicated.

1. Call to Order

2. Roll Call

_____ Barrell _____ Chieffo _____ Lamb _____ McMahon _____ Perrone

3. Pledge of Allegiance

4. Moment of Reflection

5. Adopt the Agenda

_____ Barrell _____ Chieffo _____ Lamb _____ McMahon _____ Perrone

6. Approve the Minutes for the following meetings

- September 19, 2023 Regular Board of Education Meeting

_____ Barrell _____ Chieffo _____ Lamb _____ McMahon _____ Perrone

7. Recommendations, Commendations, and/or Presentations

- Marc Fritz—Bruce Brown Award of Excellence
- Niles Primary School Student Data—Amanda Tricomi, Principal
- Career Based Intervention

8. Board Committee Reports

- Athletic Council
- Facilities Maintenance Committee
- Finance Committee
- Legislative Liaison to OSBA
- Student Achievement
- TCTC School Board

9. Communications to the Niles City Board of Education

- a. Written Communications
- b. Public Comments

According to the Niles City School District Board Policy (0169.1), the Niles City Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The presiding officer shall be guided by the following rules:

- a. Public participation shall be permitted as indicated on the order of business, before the Board takes official action on any issue of substance, and/or at the discretion of the presiding officer.
- b. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- c. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- d. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- e. Each statement made by a participant shall be limited to three (3) minutes duration, unless extended by the presiding officer. Public participation shall be limited to fifteen (15) minutes total per board meeting.
- f. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- g. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

Please note that Public Comments is not a time for dialogue with the Board of Education. It is an opportunity to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to comments, all input shared with the Board of Education is taken very seriously, and will inform future deliberations and work by the Board of Education and its committees.

10. Treasurer's Business Recommendations

- a. Approve the Financial Reports for September 2023, as previously distributed:
 - Bank Reconciliation
 - Budget vs Actual
 - Cash Position

- Check Register
- Encumbrance Status
- Hilltop Investments

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

- b. Approve the establishment of a Severance Fund (035) in accordance with Ohio Revised Code Section 5705.13(B): The school district may establish a Severance Fund for the purpose of accumulating resources for the payment of accumulated sick leave, personal leave, and vacation leave upon the termination of employment or the retirement of officers and employees of the School District.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

- c. Approve the following resolution: Establishment of Capital Projects Fund

WHEREAS, pursuant to Ohio Revised Code Section 5705.13(C), a school district may establish a Capital Projects Fund for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets of the school district;

Now, therefore, be it resolved by the Board of Education of the Niles City School District that the District hereby establishes a Capital Projects Fund (070) to be used for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets. Monies unexpended in the Capital Projects Fund after a period of ten (10) years shall be returned to the fund(s) from which they originated.

The Capital Projects Fund shall be funded by transfers from the General Fund. Total estimated capital project costs over the next ten years is to be determined.

It is hereby found and determined that all formal actions by the Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, where in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

- d. Approve the following resolution:

RESOLUTION TO APPROVE THEN AND NOW CERTIFICATE(S) FOR THE MONTH OF OCTOBER 2023 (R.C. Section 5705.41)

WHEREAS, Ohio Revised Code Section 5705.41(D) states in part that no orders or contracts involving the expenditure of money are to be made unless there is a certificate of the fiscal officer that the amount required for the order or contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances; and

WHEREAS, Ohio Revised Code Section 5705.41(D) permits the use of a “Then and Now Certificate” as an allowable exception to the above requirement provided the fiscal officer can certify that both at the time that the contract or order was made and at the time that she is completing her certification, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance, the taxing authority can authorize the drawing of a warrant by resolution.

Patriot3 - \$7,792

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

11. Superintendent's Personnel Recommendations

A. Resignations, Retirements, Non-Renewals

Classified

1. Approve Janice Semple's resignation, for retirement purposes, from her position as a LPN at Niles Middle School, effective January 2, 2024.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

B. Employment of Personnel/Salary Adjustments

Classified

1. Employ the following individuals as indicated:

- William Pepper, Bus Mechanic, step 7, effective October 16, 2023

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

2. Employ the following individuals as Classified Substitutes on an "as needed" basis for the remainder of the 2023-2024 school year:

- Tina Bellino, Substitute Cafeteria Helper, Substitute Administrative Assistant, Substitute Educational Aide

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

RESOLUTION TO EMPLOY A NON-LICENSED INDIVIDUAL FOR COACHING OR DIRECTING PUPIL-ACTIVITY PROGRAM

WHEREAS, the Niles City Board of Education has posted supplemental positions as being available to employees of the district who hold educator licenses, and no such employee meeting all of the Board's qualifications has applied for, been offered, and accepted such positions, and

WHEREAS, the Niles City Board of Education then advertised these positions as being available to licensed individuals not employed by this District, and no such person meeting all of the Board's qualifications has applied for, been offered, and accepted such positions,

THEREFORE BE IT RESOLVED, that the following non-licensed individual(s) be employed as indicated:

Supplemental

3. Approve the appointment of the following individuals in their respective activity and/or athletic supplemental positions, for the 2023-2024 school year, and grant each a One-Year Personal Service Contract, as per the NEA Master Contract:

<u>Athletic Positions</u>	<u>Name</u>	<u>% of the base salary</u>
Volunteer—Girls Basketball	Joseph Malys--(Amend contract awarded to Joseph Malys on 5/16/23 from Assistant Varsity Girls Basketball, 12%, to Volunteer Girls Basketball)	

Basketball—Assistant Varsity Girls	Marcinde' North	12
Basketball—Assistant Varsity Girls	Erilynn Stevens	12
Softball—Junior Varsity Girls	Hannah Baird	8

_____ Barrell _____ Chieffo _____ Lamb _____ McMahon _____ Perrone

12. Superintendent's Business Recommendations

- a. Approve the two-year Drone Racing League Participation Agreement between the Niles City Schools and the Trumbull County Educational Service Center, and the sub grant of \$1,000.00 to defray the cost of the team coach, Lauren Patton, and all necessary equipment, as previously distributed.

_____ Barrell _____ Chieffo _____ Lamb _____ McMahon _____ Perrone

- b. Set the location and time of the Regular Board of Education meeting for November as follows:

Time: 6:00 PM
 Date: November 14, 2023
 Place: Administration Building

_____ Barrell _____ Chieffo _____ Lamb _____ McMahon _____ Perrone

13. Adjourn at: _____ PM

_____ Barrell _____ Chieffo _____ Lamb _____ McMahon _____ Perrone

IMPORTANT DATES TO REMEMBER

October	27, 2023	Staff Professional Development Day—No School End of First Nine-Week Grading Period
November	2, 2023	Parent/Teacher Conference Day at Niles Intermediate & Niles Middle School
November	7, 2023	Staff Professional Development Day—No School
November	9, 2023	Parent/Teacher Conference Day at Niles Primary & Niles McKinley High School
November	22, 23, 24, 2023	Thanksgiving Recess
December	20, 2023	Last Day of Classes—Winter Break

OCTOBER 2023							NOVEMBER 2023							DECEMBER 2023						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
1	2	3	4	5	6	7				1	2	3	4						1	2
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22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
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