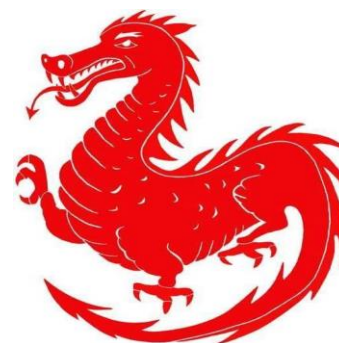


Tony Perrone, President  
 Mary Ann McMahon, Vice-President  
 Kimberly Barrell  
 Christopher Chieffo  
 Michele Lamb

Ann Marie Thigpen, Superintendent  
 Rhonda Amorganos, Treasurer

**NILES CITY BOARD OF EDUCATION  
 NILES CITY SCHOOL DISTRICT**

**ADMINISTRATION BUILDING  
 309 NORTH RHODES AVENUE  
 NILES, OHIO 44446  
 (330) 989-5095**



Tuesday, September 21, 2021

[www.nilescityschools.org](http://www.nilescityschools.org)

6:00 PM Regular Board Meeting

**MINUTES**

**1. Call to Order**

**2. Roll Call**

|                  |                     |               |                  |              |
|------------------|---------------------|---------------|------------------|--------------|
| Kimberly Barrell | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone |
| Yes              | Yes                 | Yes           | Yes              | Yes          |

**3. Pledge of Allegiance**

**4. Moment of Reflection**

**5. Adopt the Agenda**

| RESOLUTION #21-168 |                     | MINUTE FILE 21-168 |                  | MOTION CARRIED |
|--------------------|---------------------|--------------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb      | Mary Ann McMahon | Tony Perrone   |
| Yes                | 1—Yes               | 2—Yes              | Yes              | Yes            |

**6. Approve the Minutes for the following meetings**

- August 23, 2021 Regular Board of Education Meeting

| RESOLUTION #21-169 |                     | MINUTE FILE 21-169 |                  | MOTION CARRIED |
|--------------------|---------------------|--------------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb      | Mary Ann McMahon | Tony Perrone   |
| 2—Yes              | Yes                 | Yes                | 1—Yes            | Yes            |

**7. Recommendations, Commendations, and/or Presentations**

**8. Board Committee Reports**

- Athletic Council
- Facilities Maintenance Committee
- Finance Committee
- Legislative Liaison to OSBA
- Student Achievement
- TCTC School Board

**9. Board Discussion of Current School Issues**

**10. Communications to the Niles City Board of Education**

**11. Treasurer’s Business Recommendations**

a. Approve the Financial Reports for August 2021, as previously distributed:

- Bank Reconciliation
- Budget vs Actual by Fund-Object
- Cash Position
- Check Register
- Encumbrance Status
- Expenditures by Object
- Monthly Monitoring Report
- Monthly Status Report
- Payroll by Employee Name
- Revenue by Receipt Code
- SM2
- Vendor Payment History

| RESOLUTION #21-170 |                     | MINUTE FILE 21-170 |                  | MOTION CARRIED |
|--------------------|---------------------|--------------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb      | Mary Ann McMahon | Tony Perrone   |
| Yes                | 2—Yes               | 1—Yes              | Yes              | Tes            |

b. Approve the Amended Appropriations and Certificate of Estimated Resources for Fiscal Year 2021-2022, as previously distributed.

| RESOLUTION #21-171 |                     | MINUTE FILE 21-171 |                  | MOTION CARRIED |
|--------------------|---------------------|--------------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb      | Mary Ann McMahon | Tony Perrone   |
| 2—Yes              | Yes                 | Yes                | 1—Yes            | Yes            |

c. Approve the following donations to the Vincent Taylor Memorial Scholarship in memory of Ronald Scarnecchia:

- \$150.00 from Adrian & Susan Biviano
- \$50.00 from John & Karen Chase
- \$100.00 from Nicholas & Roberta Bavaro

| RESOLUTION #21-172 |                     |               |                  | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone   |
| Yes                | 1—Yes               | Yes           | 2—Yes            | Yes            |

d. Approve the following purchase orders:

| <u>VENDOR NAME</u>  | <u>FUND NAME &amp; ACCOUNT</u> | <u>DESCRIPTION</u>                            | <u>AMOUNT</u> |
|---------------------|--------------------------------|---|---------------|
| CENTRAL ROOFING     | 507-9022 ESSER II              | ROOF REPAIR/REPLACEMENT AT THE BUS GARAGE     | 30,206.00     |
| TRUMBULL COUNTY ESC | GENERAL FUND 001-2821          | SPECIAL ED TRANSPORTATION SERVICES FOR FY2022 | 350,000.00    |

| RESOLUTION #21-173 |                     |               |                  | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone   |
| 1—Yes              | Yes                 | Yes           | 2—Yes            | Yes            |

e. Approve the following purchase order:

| <u>VENDOR NAME</u> | <u>FUND NAME &amp; ACCOUNT</u> | <u>DESCRIPTION</u>                 | <u>AMOUNT</u> |
|--------------------|--------------------------------|------------------------------------|---------------|
| CITY OF NILES SRO  | TITLE IVA 599-9122             | SCHOOL RESOURCE OFFICER FOR FY2022 | 73,100.00     |

| RESOLUTION #21-174 |                     |               |                  | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone   |
| Yes                | 2—Yes               | Yes           | 1—Yes            | Yes            |

**12. Board Recommendations**

a. Approve the Addendum to the Treasurer’s Contract, as previously distributed.

| RESOLUTION #21-175 |                     | MINUTE FILE 21-175 |                  | MOTION CARRIED |
|--------------------|---------------------|--------------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb      | Mary Ann McMahon | Tony Perrone   |
| Yes                | 2—Yes               | Yes                | 1—Yes            | Yes            |

**13. Superintendent’s Personnel Recommendations**

**A. Resignations, Retirements, Non-Renewals**

**Classified**

1. Approve Anna Lenno’s resignation, for retirement purposes, as an Assistant Cook at Niles Primary School, effective February 6, 2022.

| RESOLUTION #21-176 |                     |               |                  | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone   |
| 2—Yes              | Yes                 | Yes           | 1—Yes            | Yes            |

2. Approve Stephanie Allen’s resignation as an Assistant Custodian at Niles Intermediate School, effective September 17, 2021.

| RESOLUTION #21-177 |                     |               |                  | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone   |
| Yes                | 1—Yes               | Yes           | 2—Yes            | Yes            |

**B. Employment of Personnel/Salary Adjustments**

**Classified**

1. Employ the following individuals as indicated:
  - Miranda Howard, Bus Driver  
Step 3, effective September 7, 2021  
Pending successful BCII/FBI fingerprints and successful drug screen. (cost neutral)

| RESOLUTION #21-178 |                     |               |                  | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone   |
| 2—Yes              | Yes                 | 1—Yes         | Yes              | Yes            |

- Employ the following individuals as Classified Substitutes on an "as needed" basis for the remainder of the 2021-2022 school year:

- Lisa Hillier, Substitute Cafeteria Worker

| RESOLUTION #21-179 |                     |               |                  | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone   |
| Yes                | Yes                 | 2—Yes         | 1—Yes            | Yes            |

**Certified**

- Approve the following salary revisions, due to the completion of additional coursework, effective August 27, 2021:

- Joanne Baron, Business Education Teacher at Niles McKinley High School  
 From: Masters Step 7  
 To: Masters+30 Step 7
- Melissa Raeburn, Intervention Specialist at Niles Intermediate School  
 From: Bachelors Step 2  
 To: Masters Step 2

| RESOLUTION #21-180 |                     |               |                  | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone   |
| 2—Yes              | 1—Yes               | Yes           | Yes              | Yes            |

**Administrative**

- Approve Joel Laughlin, Maintenance Supervisor, at his hourly rate, to transport students in the school transit van on an "as needed" basis to and from extra-curricular and co-curricular events. (approximate cost: \$675.00)

| RESOLUTION #21-181 |                     |               |                  | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone   |
| Yes                | 2—Yes               | Yes           | 1—Yes            | Yes            |

**Supplemental**

- Approve the appointment of the following individuals in their respective activity and/or athletic supplemental positions, for the 2021-2022 school year, and grant each a One-Year Limited Supplemental Contract, as per the NEA Master Contract:

| POSITION                         | % of the base salary | NAME       |
|----------------------------------|----------------------|------------|
| Speech & Debate Coach--Assistant | 8                    | Terry Pack |

| RESOLUTION #21-182 |                     |               |                  | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone   |
| 1—Yes              | Yes                 | Yes           | 2—Yes            | Yes            |

**RESOLUTION TO EMPLOY A NON-LICENSED INDIVIDUAL  
FOR COACHING OR DIRECTING PUPIL-ACTIVITY PROGRAM**

WHEREAS, the Niles City Board of Education has posted supplemental positions as being available to employees of the district who hold educator licenses, and no such employee meeting all of the Board’s qualifications has applied for, been offered, and accepted such positions, and

WHEREAS, the Niles City Board of Education then advertised these positions as being available to licensed individuals not employed by this District, and no such person meeting all of the Board’s qualifications has applied for, been offered, and accepted such positions,

THEREFORE BE IT RESOLVED, that the following non-licensed individual(s) be employed as indicated:

6. Approve the appointment of the following individuals in their respective activity and/or athletic supplemental positions, for the 2021-2022 school year, and grant each a One-Year Personal Service Contract, as per the NEA Master Contract:

| <b>POSITION</b>                  | <b>% of the base salary</b> | <b>NAME</b>         |
|----------------------------------|-----------------------------|---------------------|
| Volunteer Soccer                 | 0                           | Hannah Ward         |
| Speech & Debate Coach--Assistant | 8                           | Christine Sylvester |
| Basketball--8th Grade Girls      | 8                           | Miranda Boyle       |

| <b>RESOLUTION #21-183</b> |                     |               |                  | <b>MOTION CARRIED</b> |
|---------------------------|---------------------|---------------|------------------|-----------------------|
| Kimberly Barrell          | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone          |
| Yes                       | 1—Yes               | Yes           | 2—Yes            | Yes                   |

**14. Superintendent's Business Recommendations**

- a. Approve the School Resource Officer Agreement between the Niles City School District and the City of Niles, as previously distributed. Paid through the Title IV Grant. (\$1,470.00 increase)

| <b>RESOLUTION #21-184</b> |                     | <b>MINUTE FILE 21-184</b> |                  | <b>MOTION CARRIED</b> |
|---------------------------|---------------------|---------------------------|------------------|-----------------------|
| Kimberly Barrell          | Christopher Chieffo | Michelle Lamb             | Mary Ann McMahon | Tony Perrone          |
| Yes                       | 2—Yes               | Yes                       | 1—Yes            | Yes                   |

- b. Approve the Lease Agreement between the Niles City School District and the Trumbull Community Action Program (TCAP) commencing September 1, 2021 and ending on August 31, 2024, as previously distributed. (\$78,000.00 Revenue, increase of \$7,800.00)

| <b>RESOLUTION #21-185</b> |                     | <b>MINUTE FILE 21-185</b> |                  | <b>MOTION CARRIED</b> |
|---------------------------|---------------------|---------------------------|------------------|-----------------------|
| Kimberly Barrell          | Christopher Chieffo | Michelle Lamb             | Mary Ann McMahon | Tony Perrone          |
| 1—Yes                     | 2—Yes               | Yes                       | Yes              | Yes                   |

- c. Approve the Varsity Baseball Team’s field trip request to the Ripken Experience in Myrtle Beach, South Carolina during Spring Break, April 18, 2022 through April 23, 2022, as previously distributed.

| RESOLUTION #21-186 |                     | MINUTE FILE 21-186 |                  | MOTION CARRIED |
|--------------------|---------------------|--------------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb      | Mary Ann McMahon | Tony Perrone   |
| Yes                | Yes                 | 1—Yes              | 2—Yes            | Abstain        |

- d. Approve the Memorandum of Understanding between the Niles City School District Board of Education and the Ohio Association of Public School Employees (OAPSE), as previously distributed. (approximate cost: \$32,000.00)

| RESOLUTION #21-187 |                     | MINUTE FILE 21-187 |                  | MOTION CARRIED |
|--------------------|---------------------|--------------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb      | Mary Ann McMahon | Tony Perrone   |
| Yes                | 2—Yes               | Yes                | 1—Yes            | Yes            |

- e. Approve the Language Services Agreement between the Niles City School District and Interpreters Unlimited, as previously distributed. (paid out of IDEA-B)

| RESOLUTION #21-188 |                     | MINUTE FILE 21-188 |                  | MOTION CARRIED |
|--------------------|---------------------|--------------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb      | Mary Ann McMahon | Tony Perrone   |
| 1—Yes              | 2—Yes               | Yes                | Yes              | Yes            |

- f. Approve the Language Services Agreement between the Niles City School District and H—I Translating & Interpreting, as previously distributed. (paid out of IDEA funds)

| RESOLUTION #21-189 |                     | MINUTE FILE 21-189 |                  | MOTION CARRIED |
|--------------------|---------------------|--------------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb      | Mary Ann McMahon | Tony Perrone   |
| Yes                | 1—Yes               | Yes                | 2—Yes            | Yes            |

- g. Approve the Agreement between the Niles City School District and Maxim Healthcare Staffing Services, Inc., as previously distributed. (paid out of IDEA-ARP funds)

| RESOLUTION #21-190 |                     | MINUTE FILE 21-190 |                  | MOTION CARRIED |
|--------------------|---------------------|--------------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb      | Mary Ann McMahon | Tony Perrone   |
| Yes                | Yes                 | 1—Yes              | 2—Yes            | Yes            |

- h. Approve the 2021-2022 Afterschool Intervention Program for students attending Niles Intermediate School. This program will be held on Tuesdays and Wednesdays starting October 13, 2021 through March 9, 2022. It is further recommended that the Board of Education approve the supplemental payments to certificated staff involved in the intervention and training at a rate of \$40.00 per hour, upon the approval of an authorized timesheet and classified employees at their per diem rate. (paid by Esser II Funds)

| RESOLUTION #21-191 |                     |               |                  | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone   |
| Yes                | 2—Yes               | Yes           | 1—Yes            | Yes            |

- i. Approve the following resolution: Graduation Requirements for the Class of 2022, as previously distributed.

| RESOLUTION #21-192 |                     | MINUTE FILE 21-192 |                  | MOTION CARRIED |
|--------------------|---------------------|--------------------|------------------|----------------|
| Kimberly Barrell   | Christopher Chieffo | Michelle Lamb      | Mary Ann McMahon | Tony Perrone   |
| 1—Yes              | Yes                 | Yes                | 2—Yes            | Yes            |

j. Set the location of the Regular Board of Education meeting for October as follows:

Time: 6:00 PM  
 Date: October 11, 2021  
 Place: Administration Building

| <b>RESOLUTION #21-193</b> |                     |               |                  | <b>MOTION CARRIED</b> |
|---------------------------|---------------------|---------------|------------------|-----------------------|
| Kimberly Barrell          | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone          |
| Yes                       | 2—Yes               | Yes           | 1—Yes            | Yes                   |

15. **Adjourn at: 6:44 PM**

|                  |                     |               |                  | <b>MOTION CARRIED</b> |
|------------------|---------------------|---------------|------------------|-----------------------|
| Kimberly Barrell | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone          |
| Yes              | 2—Yes               | 1—Yes         | Yes              | Yes                   |