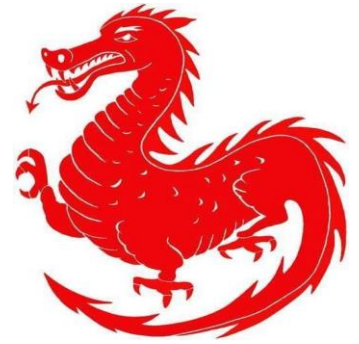


Tony Perrone, President
 Mary Ann McMahon, Vice-President
 Kimberly Barrell
 Christopher Chieffo
 Michele Lamb

Ann Marie Thigpen, Superintendent
 Rhonda Amorganos, Treasurer

**NILES CITY BOARD OF EDUCATION
 NILES CITY SCHOOL DISTRICT**

**ADMINISTRATION BUILDING
 309 NORTH RHODES AVENUE
 NILES, OHIO 44446
 (330) 989-5095**



Tuesday, August 22, 2023

www.nilescityschools.org

11:00 AM Regular Board Meeting

MINUTES

1. Call to Order

2. Roll Call

Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Present	Present	Present	Present	Present

3. Pledge of Allegiance

4. Moment of Reflection

5. Adopt the Agenda

RESOLUTION #23-152		MINUTE FILE 23-152		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
2—Yes	Yes	Yes	1—Yes	Yes

6. Approve the Minutes for the following meetings

- June 30, 2023 Regular Board of Education Meeting

RESOLUTION #23-153		MINUTE FILE 23-153		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	1—Yes	2—Yes	Yes	Yes

7. Recommendations, Commendations, and/or Presentations

8. Board Committee Reports

- Athletic Council
- Facilities Maintenance Committee
- Finance Committee
- Legislative Liaison to OSBA
- Student Achievement
- TCTC School Board

9. Board Discussion of Current School Issues

- Review Board Policy 2413-Career Advising. No changes are recommended

10. Communications to the Niles City Board of Education

11. Treasurer’s Business Recommendations

a. Approve the Financial Reports for June and July 2023, as previously distributed:

- Bank Reconciliation
- Budget vs Actual
- Cash Position
- Check Register
- Encumbrance Status
- Hilltop Investments

RESOLUTION #23-154		MINUTE FILE 23-154		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
2—Yes	1—Yes	Yes	Yes	Yes

b. Approve the following resolution:

RESOLUTION TO APPROVE THEN AND NOW CERTIFICATE(S) FOR THE MONTH OF AUGUST 2023 (R.C. Section 5705.41)

WHEREAS, Ohio Revised Code Section 5705.41(D) states in part that no orders or contracts involving the expenditure of money are to be made unless there is a certificate of the fiscal officer that the amount required for the order or contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances; and

WHEREAS, Ohio Revised Code Section 5705.41(D) permits the use of a “Then and Now Certificate” as an allowable exception to the above requirement provided the fiscal officer can certify that both at the time that the contract or order was made and at the time that she is completing her certification, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance, the taxing authority can authorize the drawing of a warrant by resolution.

ComDoc, \$6,090.09

RESOLUTION #23-155				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	Yes	2—Yes	1—Yes	Yes

c. Approve the following donations to the Niles McKinley High School Girls Tennis Team:

- Macali’s Giant Eagle \$75.00
- A to Z Plumbing \$250.00
- JA McMahon \$500.00

RESOLUTION #23-156				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

d. Approve the following transfers:

	DESCRIPTION	FUND	SPECIAL COST CENTER	TRANSFER OUT	TRANSFER IN
From:	Class of 2023	200	9023	5,474.43	
To:	General Fund	001	0000		5,474.43
From:	General Fund	001	0000	5,474.43	
To:	Class of 2024	200	9023		5,474.43

RESOLUTION #23-157				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
2—Yes	Yes	1—Yes	Yes	Yes

12. Superintendent’s Personnel Recommendations

A. Resignations, Retirements, Non-Renewals

Certified

1. Approve Stephanie Cox’s resignation as a Spanish Teacher at Niles McKinley High School, effective August 16, 2023.

RESOLUTION #23-158				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

2. Approve David Urey’s resignation as a Fifth Grade Teacher at Niles Intermediate School, effective August 22, 2023.

RESOLUTION #23-159				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	Yes	2—Yes	1—Yes	Yes

Classified

3. Approve Emily Fitzpatrick’s resignation as an Attendant/Education Assistant (Pre-School) at Niles Primary School, effective August 17, 2023.

RESOLUTION #23-160				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
1—Yes	2—Yes	Yes	Yes	Yes

4. Approve Deana Beck’s resignation as an Assistant Cook at Niles Intermediate School, effective August 21, 2023.

RESOLUTION #23-161				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	Yes	2—Yes	1—Yes	Yes

B. Employment of Personnel/Salary Adjustments

Certified

1. Employ Melissa Pugh as a district-wide School Nurse. It is further recommended that she be granted a One-Year Limited Teaching Contract for the 2023-2024 school year, and that she be placed at Bachelors+15, step 9, effective August 25, 2023.

RESOLUTION #23-162				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

2. Approve the appointment of Substitute School Nurses, and Home Instructors, on an "as needed" basis for the 2023-2024 school year.

RESOLUTION #23-163				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
1—Yes	Yes	2—Yes	Yes	Yes

3. Approve the use of the TCESC Substitute Teacher Lists for the 2023-2024 school year.

RESOLUTION #23-164				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

4. Approve the employment of eight (8) permanent Substitute Teachers (two per building), on an “as needed” basis, for the 2023-2024 school year, at a rate of \$120.00 per day, effective August 25, 2023.

RESOLUTION #23-165				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
2—Yes	1—Yes	Yes	Yes	Yes

Classified

5. Approve the appointment of Substitute Bus Drivers, Substitute Cafeteria Workers, Substitute Custodial Helpers, Substitute Educational Assistants, and Substitute Secretaries on an "as needed" basis for the 2023-2024 school year.

RESOLUTION #23-166				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
1—Yes	Yes	Yes	2—Yes	Yes

6. Employ the following individuals as indicated:

- Tracy Karabin, Cook Manager at Niles McKinley High School
Step 7, effective August 22, 2023
- Heidi Preusser, School Bus Driver
Step 0, effective August 22, 2023
Pending successful background checks & drug screen
- Andrew Raeburn, Assistant Custodian at Niles McKinley High School
Step 0, effective August 22, 2023
Pending successful drug screen
- Heaven Swick, School Bus Driver
Step 7, effective August 22, 2023
Pending successful background checks

RESOLUTION #23-167				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

Supplemental

7. Approve the appointment of the following individuals in their respective activity and/or athletic supplemental positions, for the 2023-2024 school year, and grant each a One-Year Limited Supplemental Contract, as per the NEA Master Contract:

<u>Activity Positions</u>	<u>Name</u>	<u>% of the base salary</u>
Dept. Head/Lead Teacher--Foreign Lang. (9-12)	Jessica Gadd	3

RESOLUTION #23-168				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
2—Yes	Yes	Yes	1—Yes	Yes

**RESOLUTION TO EMPLOY A NON-LICENSED INDIVIDUAL
FOR COACHING OR DIRECTING PUPIL-ACTIVITY PROGRAM**

WHEREAS, the Niles City Board of Education has posted supplemental positions as being available to employees of the district who hold educator licenses, and no such employee meeting all of the Board’s qualifications has applied for, been offered, and accepted such positions, and

WHEREAS, the Niles City Board of Education then advertised these positions as being available to licensed individuals not employed by this District, and no such person meeting all of the Board’s qualifications has applied for, been offered, and accepted such positions,

THEREFORE BE IT RESOLVED, that the following non-licensed individual(s) be employed as indicated:

8. Approve the appointment of the following individuals in their respective activity and/or athletic supplemental positions, for the 2023-2024 school year, and grant each a One-Year Personal Service Contract, as per the NEA Master Contract:

<u>Athletic Positions</u>	<u>Name</u>	<u>% of the base salary</u>
Basketball—7th Grade Boys	Douglas Foster	8
Basketball—8th Grade Boys	Dylan McConnell	8
Football—7 th Grade	Andrew Huffman	10
Soccer—Junior Varsity Girls	Sean Gerin	10
Volunteer Football	Carl Whitt	0

RESOLUTION #23-169				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	1—Yes	Yes	2—Yes	Yes

13. Superintendent's Business Recommendations

- a. Approve the tentative Bus Routes for the 2023-2024 school year, as previously distributed.

RESOLUTION #23-170		MINUTE FILE 23-170		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	Yes	2—Yes	1—Yes	Yes

- b. Approve two Crossing Guards at a rate of \$35.00 per day.

RESOLUTION #23-171				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
1—Yes	2—Yes	Yes	Yes	Yes

- c. Approve the Substitute Custodial Helper and Substitute Administrative Assistant rate of pay to reflect step 0 of the appropriate salary schedule, effective August 28, 2023.

RESOLUTION #23-172				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

- d. Approve a resolution regarding Complimentary Passes, as previously distributed.

RESOLUTION #23-173		MINUTE FILE 23-173		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	Yes	1—Yes	2—Yes	Yes

- e. Approve the Memorandum of Understanding between Cadence Care Network and the Niles City Schools for the purpose of establishing school social work, resiliency based programming, and behavioral health supports for students within the school district, as previously distributed.

RESOLUTION #23-174		MINUTE FILE 23-174		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
1—Yes	No	2—Yes	Yes	Yes

- f. Approve the resolution declaring transportation impractical for the 2023-2024 school year, as previously distributed.

RESOLUTION #23-175		MINUTE FILE 23-175		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

- g. Approve the Memorandum of Understanding between the Niles City School District Board of Education and the Ohio Association of Public School Employees Local 365, as previously distributed.

RESOLUTION #23-176		MINUTE FILE 23-176		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

- h. Set the location and time of the Regular Board of Education meeting for September as follows:

Time: 6:00 PM
 Date: September 19, 2023
 Place: High School

RESOLUTION #23-177				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

14. Adjourn at: 11:29 PM

				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
1—Yes	Yes	Yes	2—Yes	Yes