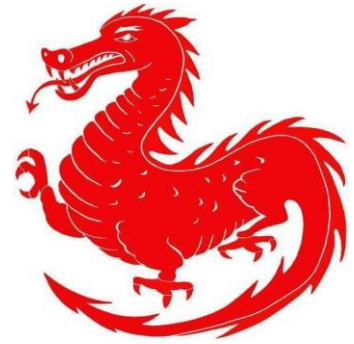


Tony Perrone, President
 Mary Ann McMahon, Vice-President
 Kimberly Barrell
 Christopher Chieffo
 Michele Lamb

Ann Marie Thigpen, Superintendent
 Rhonda Amorganos, Treasurer

**NILES CITY BOARD OF EDUCATION
 NILES CITY SCHOOL DISTRICT**

**NILES MIDDLE SCHOOL
 411 BROWN STREET
 NILES, OHIO 44446
 (330) 989-5095**



Tuesday, October 17, 2023

www.nilescityschools.org

6:00 PM Regular Board Meeting

MINUTES

1. Call to Order

2. Roll Call

| | | | | |
|------------------|---------------------|---------------|------------------|--------------|
| Kimberly Barrell | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone |
| Present | Present | Present | Present | Present |

3. Pledge of Allegiance

4. Moment of Reflection

5. Adopt the Agenda

| RESOLUTION #23-205 | | MINUTE FILE 23-205 | | MOTION CARRIED |
|--------------------|---------------------|--------------------|------------------|----------------|
| Kimberly Barrell | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone |
| Yes | 2—Yes | Yes | 1—Yes | Yes |

6. Approve the Minutes for the following meetings

- September 19, 2023 Regular Board of Education Meeting

| RESOLUTION #23-206 | | MINUTE FILE 23-206 | | MOTION CARRIED |
|--------------------|---------------------|--------------------|------------------|----------------|
| Kimberly Barrell | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone |
| 1—Yes | Yes | Yes | 2—Yes | Yes |

7. Recommendations, Commendations, and/or Presentations

- Marc Fritz—Bruce Brown Award of Excellence
- Niles Primary School Student Data—Amanda Tricomi, Principal
- Career Based Intervention

8. Board Committee Reports

- Athletic Council

- Facilities Maintenance Committee
- Finance Committee
- Legislative Liaison to OSBA
- Student Achievement
- TCTC School Board

9. Communications to the Niles City Board of Education

10. Treasurer's Business Recommendations

- a. Approve the Financial Reports for September 2023, as previously distributed:

- Bank Reconciliation
- Budget vs Actual
- Cash Position
- Check Register
- Encumbrance Status
- Hilltop Investments

| RESOLUTION #23-207 | | MINUTE FILE 23-207 | | MOTION CARRIED |
|--------------------|---------------------|--------------------|------------------|----------------|
| Kimberly Barrell | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone |
| Yes | Yes | 2—Yes | 1—Yes | Yes |

- b. Approve the establishment of a Severance Fund (035) in accordance with Ohio Revised Code Section 5705.13(B): The school district may establish a Severance Fund for the purpose of accumulating resources for the payment of accumulated sick leave, personal leave, and vacation leave upon the termination of employment or the retirement of officers and employees of the School District.

| RESOLUTION #23-208 | | | | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone |
| 2—Yes | 1—Yes | Yes | Yes | Yes |

- c. Approve the following resolution: Establishment of Capital Projects Fund

WHEREAS, pursuant to Ohio Revised Code Section 5705.13(C), a school district may establish a Capital Projects Fund for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets of the school district;

Now, therefore, be it resolved by the Board of Education of the Niles City School District that the District hereby establishes a Capital Projects Fund (070) to be used for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets. Monies unexpended in the Capital Projects Fund after a period of ten (10) years shall be returned to the fund(s) from which they originated.

The Capital Projects Fund shall be funded by transfers from the General Fund. Total estimated capital project costs over the next ten years is to be determined.

It is hereby found and determined that all formal actions by the Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this

Board and of any of its committees that resulted in such formal action, where in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

| RESOLUTION #23-209 | | | | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone |
| Yes | 2—Yes | 1—Yes | Yes | Yes |

- d. Approve the following resolution:

RESOLUTION TO APPROVE THEN AND NOW CERTIFICATE(S) FOR THE MONTH OF OCTOBER 2023 (R.C. Section 5705.41)

WHEREAS, Ohio Revised Code Section 5705.41(D) states in part that no orders or contracts involving the expenditure of money are to be made unless there is a certificate of the fiscal officer that the amount required for the order or contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances; and

WHEREAS, Ohio Revised Code Section 5705.41(D) permits the use of a “Then and Now Certificate” as an allowable exception to the above requirement provided the fiscal officer can certify that both at the time that the contract or order was made and at the time that she is completing her certification, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance, the taxing authority can authorize the drawing of a warrant by resolution.

Patriot3 - \$7,792

| RESOLUTION #23-210 | | | | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone |
| 1—Yes | Yes | Yes | 2—Yes | Yes |

11. Superintendent’s Personnel Recommendations

A. Resignations, Retirements, Non-Renewals

Classified

1. Approve Janice Semple’s resignation, for retirement purposes, from her position as a LPN at Niles Middle School, effective January 2, 2024.

| RESOLUTION #23-211 | | | | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone |
| Yes | Yes | 2—Yes | 1—Yes | Yes |

B. Employment of Personnel/Salary Adjustments

Classified

1. Employ the following individuals as indicated:
 - William Pepper, Bus Mechanic, step 7, effective October 16, 2023

| RESOLUTION #23-212 | | | | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone |
| Yes | 2—Yes | Yes | 1—Yes | Yes |

2. Employ the following individuals as Classified Substitutes on an "as needed" basis for the remainder of the 2023-2024 school year:

- Tina Bellino, Substitute Cafeteria Helper, Substitute Administrative Assistant, Substitute Educational Aide

| RESOLUTION #23-213 | | | | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone |
| Yes | 2—Yes | Yes | 1—Yes | Yes |

**RESOLUTION TO EMPLOY A NON-LICENSED INDIVIDUAL
FOR COACHING OR DIRECTING PUPIL-ACTIVITY PROGRAM**

WHEREAS, the Niles City Board of Education has posted supplemental positions as being available to employees of the district who hold educator licenses, and no such employee meeting all of the Board's qualifications has applied for, been offered, and accepted such positions, and

WHEREAS, the Niles City Board of Education then advertised these positions as being available to licensed individuals not employed by this District, and no such person meeting all of the Board's qualifications has applied for, been offered, and accepted such positions,

THEREFORE BE IT RESOLVED, that the following non-licensed individual(s) be employed as indicated:

Supplemental

3. Approve the appointment of the following individuals in their respective activity and/or athletic supplemental positions, for the 2023-2024 school year, and grant each a One-Year Personal Service Contract, as per the NEA Master Contract:

| <u>Athletic Positions</u> | <u>Name</u> | <u>% of the base salary</u> |
|------------------------------------|---|-----------------------------|
| Volunteer—Girls Basketball | Joseph Malys--(Amend contract awarded to Joseph Malys on 5/16/23 from Assistant Varsity Girls Basketball, 12%, to Volunteer Girls Basketball) | |
| Basketball—Assistant Varsity Girls | Marcinde' North | 12 |
| Basketball—Assistant Varsity Girls | Erilynn Stevens | 12 |
| Softball—Junior Varsity Girls | Hannah Baird | 8 |

| RESOLUTION #23-214 | | | | MOTION CARRIED |
|--------------------|---------------------|---------------|------------------|----------------|
| Kimberly Barrell | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone |
| Yes | 2—Yes | Yes | 1—Yes | Yes |

12. Superintendent's Business Recommendations

- a. Approve the two-year Drone Racing League Participation Agreement between the Niles City Schools and the Trumbull County Educational Service Center, and the sub grant of \$1,000.00 to defray the cost of the team

coach, Lauren Patton, and all necessary equipment, as previously distributed.

| RESOLUTION #23-215 | | MINUTE FILE 23-215 | | MOTION CARRIED |
|---------------------------|---------------------|---------------------------|------------------|-----------------------|
| Kimberly Barrell | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone |
| 1—Yes | 2—Yes | Yes | Yes | Yes |

- b. Set the location and time of the Regular Board of Education meeting for November as follows:

Time: 6:00 PM

Date: November 15, 2023

Place: Administration Building

| RESOLUTION #23-216 | | | | MOTION CARRIED |
|---------------------------|---------------------|---------------|------------------|-----------------------|
| Kimberly Barrell | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone |
| 1—Yes | Yes | Yes | 2—Yes | Yes |

13. Adjourn at 7:15 PM

| | | | | MOTION CARRIED |
|------------------|---------------------|---------------|------------------|-----------------------|
| Kimberly Barrell | Christopher Chieffo | Michelle Lamb | Mary Ann McMahon | Tony Perrone |
| Yes | 1—Yes | Yes | 2—Yes | Yes |