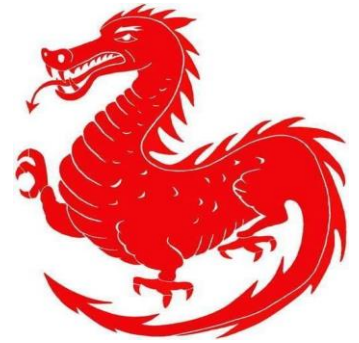


Tony Perrone, President
 Mary Ann McMahon, Vice-President
 Kimberly Barrell
 Christopher Chieffo
 Michele Lamb

Ann Marie Thigpen, Superintendent
 Rhonda Amorganos, Treasurer

**NILES CITY BOARD OF EDUCATION
 NILES CITY SCHOOL DISTRICT**

**ADMINISTRATION BUILDING
 309 NORTH RHODES AVENUE
 NILES, OHIO 44446
 (330) 989-5095**



Friday, June 30, 2023

www.nilescityschools.org

1:00 PM Regular Board Meeting

MINUTES

1. Call to Order

2. Roll Call

Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Present	Present	Present	Present	Present

3. Pledge of Allegiance

4. Moment of Reflection

5. Adopt the Agenda

RESOLUTION #23-108		MINUTE FILE 23-108		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
1—Yes	2—Yes	Yes	Yes	Yes

6. Approve the Minutes for the following meetings

- May 16, 2023 Regular Board of Education Meeting

RESOLUTION #23-109		MINUTE FILE 23-109		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	Yes	1—Yes	2—Yes	Yes

7. Recommendations, Commendations, and/or Presentations

8. Board Committee Reports

- Athletic Council
- Facilities Maintenance Committee
- Finance Committee
- Legislative Liaison to OSBA
- Student Achievement
- TCTC School Board

9. Communications to the Niles City Board of Education

10. Treasurer’s Business Recommendations

a. Approve the Financial Reports for May 2023, as previously distributed:

- Bank Reconciliation
- Budget vs Actual
- Cash Position
- Check Register
- Encumbrance Status
- Hilltop Investments

RESOLUTION #23-110		MINUTE FILE 23-110		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
1—Yes	2—Yes	Yes	Yes	Yes

b. Approve the Permanent Appropriation Measure 2022-2023 hereby establishing the district’s permanent budget for fiscal year 2023, as submitted.

RESOLUTION #23-111		MINUTE FILE 23-111		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	Yes	1—Yes	2—Yes	Yes

c. Approve the Appropriation Measure 2023-2024 hereby establishing the district’s temporary budget for fiscal year 2024, as submitted.

RESOLUTION #23-112		MINUTE FILE 23-112		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

d. Approve the Amended Certificate of Estimated Resources 2022-2023, the certificate of the total amount of all sources available for expenditures and balances as cited in Ohio Revised Code Section 5705.36 effective June 30, 2023.

RESOLUTION #23-113		MINUTE FILE 23-113		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
2—Yes	Yes	1—Yes	Yes	Yes

e. Approve the Certificate of Estimated Resources 2023-2024, the certificate of the total amount of all sources available for expenditures and balances as cited in Ohio Revised Code Section 5705.36 effective July 1, 2023.

RESOLUTION #23-114		MINUTE FILE 23-114		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	1—Yes	Yes	2—Yes	Yes

f. Approve the McKinley Memorial Library’s Proposed 2024 Alternate Tax Budget, as previously distributed.

RESOLUTION #23-115		MINUTE FILE 23-115		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
1—Yes	Yes	Yes	2—Yes	Yes

g. Accept the bids for Property, Fleet and Liability Insurance as presented and approve Utica National Insurance

Group Chase Agency Inc. at a cost of \$96,364.00 effective July 1, 2023 through June 30, 2024, as previously distributed.

RESOLUTION #23-116		MINUTE FILE 23-116		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

- h. Accept the bids for the district copiers as presented and approve a five-year lease with ComDoc to provide the district with new copier equipment, service and supplies for the period of 60 months, expiring June 30, 2028, as previously distributed.

RESOLUTION #23-117		MINUTE FILE 23-117		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

- i. Approve the following donations:

- Farmers National Bank School Rewards Program, \$860
- Fraternal Order of Eagles to A’s Pays Program at Niles Intermediate School, \$50

RESOLUTION #23-118				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
1—Yes	Yes	Yes	2—Yes	Yes

11. Superintendent’s Personnel Recommendations

A. Resignations, Retirements, Non-Renewals

Certified

- 1. Approve Shannon Semple’s resignation as a School Nurse, effective June 30, 2023.

RESOLUTION #23-119				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	Yes	2—Yes	1—Yes	Yes

Classified

- 2. Approve Emily Ellwood’s resignation as Assistant Custodian at Niles McKinley High School, effective June 16, 2023.

RESOLUTION #23-120				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
2—Yes	Yes	Yes	1—Yes	Yes

- 3. Approve Cynthia Orslene’s resignation as Cook Manager at Niles Middle School, effective July 1, 2023.

RESOLUTION #23-121				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	1—Yes	2—Yes	Yes	Yes

B. Employment of Personnel/Salary Adjustments

Certified

- Grant the following certificated employees a one-year limited teaching contract in accordance with the NEA Master Contract, as previously distributed:

Michael Bassett
 Katherine Bonacci
 Susan Bowman
 Michelle Cicero
 Andrea Collins
 Dominic Cutrone
 Nicholas Dean
 Karen DiMaiolo
 Steve Durbin
 Christi Esposito
 Kathryn Fazekas
 Kelly Ferrick
 Jessica Gadd
 Courtney Gutoskey

Susan Hess
 Michael Hoover
 Bobbi Johnson
 Taylor Kumar
 Maribeth Limongi
 Kathleen Masterson
 Sara McBride
 Amanda Minnillo
 Brianna Morgan
 Melissa Morton
 Heath Myers
 Matthew Nypaver
 Rowena Odoguardi
 Terry Pack

Meghan Partridge
 Kristin Pishotti
 Rita Ragozzino
 Richard Sprague
 Lisa Tabor
 Tabitha Tayala
 Joseph Toth
 Robert Valsi
 Deborah Wagner-Noll
 Alexis White
 Mary Wike

RESOLUTION #23-122				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
2—Yes	Yes	1—Yes	Yes	Yes

- Grant continuing contract status (tenure) to Kelli O’Malley, Intervention Specialist at Niles McKinley High School. Kelli has met all of the necessary requirements and has the recommendation of her respective building Principal.

RESOLUTION #23-123				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

- Employ Alexis Pozega as a Guidance Counselor at Niles McKinley High School. It is further recommended that she be granted a One-Year Limited Teaching Contract for the 2023-2024 school year, and that she be placed at Masters, step 0, effective August 25, 2023. *Pending a successful BCII & FBI background check and Ohio Licensure.*

RESOLUTION #23-124				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	1—Yes	Yes	2—Yes	Yes

Classified

- Grant the following classified employees a two-year limited contract in accordance with the OAPSE Master Contract:

NAME
 Tammy Wilson
 Laura Biamonte
 Alan Caldwell
 Ashley Ellwood-Farley
 Derricka Hawout

BUILDING
 Bus Garage
 Niles Primary School
 Niles Middle School
 Niles Primary School
 Administration Building

POSITION
 Bus Driver
 Attendant/Educational Assistant
 Special Education Assistant
 Educational Assistant
 Administrative Assistant

RESOLUTION #23-125				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	Yes	1—Yes	2—Yes	Yes

5. Grant the following classified employees a one-year limited contract in accordance with the OAPSE Master Contract:

<u>NAME</u>	<u>BUILDING</u>	<u>POSITION</u>
Lisa Fauvie	Niles Primary School	Assistant Cook
Samantha Naples	Niles Primary School	Attendant/Educational Assistant
Christopher Hanshaw	Niles Middle School	Assistant Custodian
Deana Beck	Niles Intermediate School	Assistant Cook

RESOLUTION #23-126				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
1—Yes	Yes	Yes	2—Yes	Yes

6. Approve the following transfers, effective August 23, 2023:

- Patricia Fuda to Attendant/Educational Assistant at Niles Middle School
- Emily Fitzpatrick to Attendant/Educational Assistant at Niles Primary School

RESOLUTION #23-127				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	1—Yes	2—Yes	Yes	Yes

7. Employ Frank Florjancic as a School Bus Driver. It is further recommended that he be granted a One-Year Limited Contract for the 2023-2024 school year, and that he be placed at step 4, effective August 22, 2023.

RESOLUTION #23-128				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
1—Yes	2—Yes	Yes	Yes	Yes

8. Employ Jeffrey Gorze as an Cook Manager at Niles Middle School. It is further recommended that he be granted a One-Year Limited Contract for the 2023-2024 school year, and that he be placed at step 7, effective August 22, 2023. *Pending a successful BCII & FBI background check.*

RESOLUTION #23-129				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

9. Employ Charles Hoover as an Assistant Custodian at Niles McKinley High School. It is further recommended that he be granted a One-Year Limited Contract for the 2023-2024 school year, and that he be placed at step 0, effective July 1, 2023. *Pending a successful BCII & FBI background check and drug screen.*

RESOLUTION #23-130				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone

Yes	Yes	2—Yes	1—Yes	Yes
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10. Employ Zachary Kasner as an Assistant Custodian at Niles Intermediate School. It is further recommended that he be granted a One-Year Limited Contract for the 2023-2024 school year, and that he be placed at step 3, effective July 1, 2023. *Pending a successful BCII & FBI background check.*

RESOLUTION #23-131				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
2—Yes	1—Yes	Yes	Yes	Yes

11. Employ Tiffany Wheeler as an Assistant Cook at Niles Middle School, 3 hours per day. It is further recommended that she be granted a One-Year Limited Contract for the 2023-2024 school year, and that she be placed at step 0, effective August 23, 2023. *Pending a successful BCII & FBI background check.*

RESOLUTION #23-132				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

12. Employ the following individuals as Classified Substitutes on an "as needed" basis for the 2023-2024 school year:

- Andrew Raeburn, Substitute Custodial Helper. *Pending a successful BCII & FBI background check.*

RESOLUTION #23-133				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
1—Yes	Yes	Yes	2—Yes	Yes

Supplemental

13. Approve the Local Professional Development Committee (L.P.D.C.) representatives for the 2023-2024 school year, in accordance with the NEA Master Contract, Article VI, Section 6.26, as follows:

- Ann Woloschak \$1,500.00
- Caroline Hines \$ 500.00
- Carol Pantelis \$ 500.00
- George Sprague, Jr. \$ 500.00

RESOLUTION #23-134				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

14. Approve the appointment of the following individuals in their respective activity and/or athletic supplemental positions, for the 2023-2024 school year, and grant each a One-Year Limited Supplemental Contract, as per the NEA Master Contract:

<u>Activity Positions</u>	<u>Name</u>	<u>% of the base salary</u>
Detention Monitor (NMS)	Mary Wike	\$17 per hour

<u>Athletic Positions</u>	<u>Name</u>	<u>% of the base salary</u>
Basketball—Head Boys	Jesse Hardin, Jr.	20
Volleyball—Assistant Girls	Alissa Reichard	8

RESOLUTION #23-135				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
1—Yes	2—Yes	Yes	Yes	Yes

RESOLUTION TO EMPLOY A NON-LICENSED INDIVIDUAL FOR COACHING OR DIRECTING PUPIL-ACTIVITY PROGRAM

WHEREAS, the Niles City Board of Education has posted supplemental positions as being available to employees of the district who hold educator licenses, and no such employee meeting all of the Board’s qualifications has applied for, been offered, and accepted such positions, and

WHEREAS, the Niles City Board of Education then advertised these positions as being available to licensed individuals not employed by this District, and no such person meeting all of the Board’s qualifications has applied for, been offered, and accepted such positions,

THEREFORE BE IT RESOLVED, that the following non-licensed individual(s) be employed as indicated:

15. Approve the appointment of the following individuals in their respective activity and/or athletic supplemental positions, for the 2023-2024 school year, and grant each a One-Year Personal Service Contract, as per the NEA Master Contract:

<u>Activity Positions</u>	<u>Name</u>	<u>% of the base salary</u>
Band Director--Assistant Marching	Gabriella Sandy	10
Drill Line Advisor	Katie Buttar	4
Majorette Advisor	Kayla Bayless	6

<u>Athletic Positions</u>	<u>Name</u>	<u>% of the base salary</u>
Football—Assistant Varsity	Jacob Connell	15
Football—Assistant Varsity	Brian Ulrich	15
Football—7 th Grade	Jason Gibson	10
Football—8 th Grade	James Pappada	10
Soccer—Head Varsity Girls	Scott MacMillan	15

RESOLUTION #23-136				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	Yes	2—Yes	1—Yes	Yes

16. Approve Michael Shargo to assist the Technology Department on an "as needed" basis, at a rate of \$30 per hour, for the 2023-2024 school year. Not to exceed 30 days or \$4,800.00.

RESOLUTION #23-137				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
2—Yes	Yes	Yes	1—Yes	Yes

17. Approve John Tripodi as a Bus Mechanic on an "as needed" basis, at a rate of \$30 per hour, for the 2023-2024 school year.

RESOLUTION #23-138				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	1—Yes	Yes	2—Yes	Yes

12. Superintendent's Business Recommendations

- a. Authorize the Treasurer to pay certificated and classified staff involved in the Kindergarten Registration/Screening to be held on August 8, 2023 at their per-diem rate, upon the approval of an authorized timesheet.

RESOLUTION #23-139				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

- b. Approve certificated and classified employees for mileage reimbursement for use of their personally owned vehicle for school business use, for the 2023-2024 school year, as determined by the Superintendent of Schools. Employees will be paid according to the IRS approved mileage reimbursement rate.

RESOLUTION #23-140				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
2—Yes	Yes	1—Yes	Yes	Yes

- c. Approve the following Handbooks for the 2023-2024 school year, as previously distributed:

- Niles McKinley High School Student Handbook, Grades 9-12
- Niles Middle School Student Handbook, Grades 6-8
- Niles Intermediate School Student Handbook, Grades 3-5
- Niles Primary School Student Handbook, Grades K-2
- Niles Primary School Preschool Student Handbook
- Athletic/Activity Student/Parent Handbook
- Employee Handbook

RESOLUTION #23-141		MINUTE FILE 23-141		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
2—Yes	1—Yes	Yes	Yes	Yes

- d. Approve the following, as previously distributed: RESOLUTION AUTHORIZING THE BOARD OF EDUCATION TO ENTER INTO A COOPERATIVE TRANSPORTATION AGREEMENT WITH THE TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER AND COMMUNITY BUS SERVICES, INC.

RESOLUTION #23-142		MINUTE FILE 23-142		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

- e. Approve the resolutions declaring transportation impractical for the 2023-2024 school year, as previously distributed.

RESOLUTION #23-143		MINUTE FILE 23-143		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	Yes	2—Yes	1—Yes	Yes

- f. Approve the Memorandum of Understanding between the Educational Service Center of Central Ohio and the Niles City Schools in offering a Mathematical Modeling and Reasoning Algebra 2 Equivalent Course

(“MMR”), as previously distributed.

RESOLUTION #23-144		MINUTE FILE 23-144		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

- g. Approve the Memorandum of Understanding between the Niles City School District Board of Education and the Ohio Association of Public School Employees Local 365, in regards to Bus Drivers, as previously distributed.

RESOLUTION #23-145		MINUTE FILE 23-145		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
1—Yes	Yes	Yes	2—Yes	Yes

- h. Approve the Memorandum of Understanding between the Niles City School District Board of Education and the Ohio Association of Public School Employees Local 365, as previously distributed.

RESOLUTION #23-146		MINUTE FILE 23-146		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	Yes	2—Yes	1—Yes	Yes

- i. Approve the Memorandum of Understanding between the Niles City School District Board of Education and the Niles Education Association, as previously distributed.

RESOLUTION #23-147		MINUTE FILE 23-147		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
1—Yes	2—Yes	Yes	Yes	Yes

- j. Approve the daily regular school lunch price at \$3.15 for the 2023-2024 school year.

RESOLUTION #23-148				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

- k. Approve the renewal agreement between Nutrition Group and the Niles City School District for the 2023-2024 school year, as previously distributed.

RESOLUTION #23-149		MINUTE FILE 23-149		MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
2—Yes	Yes	Yes	1—Yes	Yes

- l. Motion to cancel the July 18, 2023 Regular Board of Education Meeting.

RESOLUTION #23-150				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	2—Yes	Yes	1—Yes	Yes

- m. Set the location and time of the Regular Board of Education meeting for August as follows:

Time: 11:00 AM
 Date: August 22, 2023

Place: Vernon’s Cafe

RESOLUTION #23-151				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
Yes	1—Yes	Yes	2—Yes	Yes

13. Adjourn at 1:42 PM

				MOTION CARRIED
Kimberly Barrell	Christopher Chieffo	Michelle Lamb	Mary Ann McMahon	Tony Perrone
2—Yes	1—Yes	Yes	Yes	Yes