Tony Perrone, President
Mary Ann McMahon, Vice-President
Kimberly Barrell
Christopher Chieffo
Michele Lamb

Ann Marie Thigpen, Superintendent
Rhonda Amorganos, Treasurer

NILES CITY BOARD OF EDUCATION
NILES CITY SCHOOL DISTRICT

VIRTUAL MEETING VIA ZOOM
MTG. ID: 91639684919
PASSWORD: 9895095

Tuesday, June 30, 2020 **www.nilescityschools.org** **3:00 PM Special Board Meeting**

AGENDA

Our Mission Statement--The mission of the Niles City School District is to instruct a defined curriculum in a safe, educational environment. The district will ensure the opportunity for all students to become responsible learners, critical thinkers, and problem solvers as productive members of a democratic society.

Our Vision Statement--To continually prepare students and staff for technological advancements. To maintain a positive, cohesive school community which encompasses the board, administration, staff members, students, parents or guardians, and all school volunteers. To establish and sustain a collaborative relationship with the community. To unify instruction within the Niles City Schools through the continuous development and use of curriculum guides in the best educational environment.

This is a public meeting of the Niles City Board of Education for the purpose of conducting the school district's business. This is not to be considered a community meeting. Time has been allotted for public participation during the meeting as indicated.

1. **Call to Order**

2. **Roll Call**

   _____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

3. **Pledge of Allegiance**

4. **Moment of Reflection**

5. **Adopt the Agenda**

   _____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

6. **Approve the Minutes for the following meetings**

   - May 14, 2020 Regular Board of Education Meeting
   - May 21, 2020 Special Board of Education Meeting

   _____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

7. **Recommendations, Commendations, and/or Presentations**--None

8. **Board Recommendations**--None

   _____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

9. Board Committee Reports

- Athletic Council
- Facilities Maintenance Committee
- Finance Committee
- Legislative Liaison to OSBA
- Student Achievement
- TCTC School Board

10. Board Discussion of Current School Issues

- Safety
- Restart School Committee

11. Communications to the Niles City Board of Education

a. Written Communications
b. Public Comments

According to the Niles City School District Board Policy (0169.1), the Niles City Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The presiding officer shall be guided by the following rules:

a. Public participation shall be permitted as indicated on the order of business, before the Board takes official action on any issue of substance, and/or at the discretion of the presiding officer.
b. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
c. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
d. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
e. Each statement made by a participant shall be limited to three (3) minutes duration, unless extended by the presiding officer. Public participation shall be limited to fifteen (15) minutes total per board meeting.
f. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
g. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

Please note that Public Comments is not a time for dialogue with the Board of Education. It is an opportunity to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to comments, all input shared with the Board of Education is taken very seriously, and will inform future deliberations and work by the Board of Education and its committees.

12. Treasurer's Business Recommendations

a. Approve the Financial Reports for May 2020, as previously distributed:

- Bank Reconciliation Report
- Ohio Cash Position Report
- Check Register by Fund
- Encumbrance Status Report
- Annual Spending Report (SM-2)

Fiscal Commission Reports:

- Monthly Monitoring Report
- Expenditure by Object
- Revenue by Object

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

b. Approve the following transfers:

	DESCRIPTION	FUND	SPECIAL COST CENTER	TRANSFER(S) OUT	TRANSFER(S) IN
From:	CLASS OF 2020	200	9420	5,235.49	
To:	CLASS OF 2021	200	9021		5,235.49
From:	HB264 NOTE	002	9002	3,166.26	
To:	GENERAL FUND	001	0000		3,166.26

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

c. Approve the Permanent Appropriation Measure 2019-2020 hereby establishing the district's permanent budget for fiscal year 2020, as previously distributed.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

d. Approve the Appropriation Measure 2020-2021 hereby establishing the district's temporary budget for fiscal year 2021, as previously distributed.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

e. Approve the Amended Certificate of Estimated Resources 2019-2020, the certificate of the total amount of all sources available for expenditures and balances as cited in Ohio Revised Code Section 5705.36 effective June 30, 2020.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

f. Approve the Certificate of Estimated Resources 2020-2021, the certificate of the total amount of all sources available for expenditures and balances as cited in Ohio Revised Code Section 5705.36 effective July 1, 2020.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

g. Approve the following new funds:

FUND	SPECIAL COST CENTER	DESCRIPTION
022	9270	STRS AGENCY
022	9280	SERS AGENCY
300	0000	ATHLETIC DEPARTMENT
300	9603	GIRLS SOFTBALL BOOSTERS
200	9021	CLASS OF 2021

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

h. Approve the McKinley Memorial Library's Proposed 2021 Alternate Tax Budget, as previously distributed.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

i. Approve the updated Five-Year Forecast, Fiscal Recovery Plan and revised versions, as previously distributed.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

j. Approve the following Purchase Orders:

VENDOR NAME	FUND NAME AND ACCOUNT	DESCRIPTION	AMOUNT
AINSLEY OIL CO	GENERAL FUND 001-2840	BUS GARAGE FUEL CHARGES	34,500.00
BANK OF NEW YORK	BOND FUNDS 002-XXXX (MULTI SPECIAL COST CENTERS)	BOND PAYMENTS	1,203,906.25
COMDOC	GENERAL FUND 001-XXXX (MULTI-FUNCTIONS)	COPIER LEASE RENT / CHARGES	64,000.00
CONTRACT PAPER GROUP	GENERAL FUND MULTI FUNCTIONS	COPY PAPER DW FY20	20,000.00
ELAN VISA	MULTIPLE FUNDS/FUNCTIONS	SUPPLY PURCHASES AT VARIOUS VENDORS	50,000.00
ENNIS BRITTON CO. LPA	GENERAL FUND 001-2490	LEGAL SERVICE FEES OPEN	30,000.00
ENVIRO CHEMICAL	GENERAL FUND (MULTI FUNCTIONS)	MAINTENANCE REPAIRS	30,000.00
ENVIRO CHEMICAL	ESSER (CARES) 507-9021	ELECTRO-STATIC SPRAYERS	30,000.00
FRONTLINE TECHNOLOGIES	GENERAL FUND 001-2419	ABSENCE & SUB SYSTEM	12,000.00
INSIGHT INVESTMENTS	MULTI GENERAL FUND 001-2940	ANNUAL LEASE & COMM ACTIVITY	74,000.00
MYERS EQUIPMENT	ODE SCHOOL BUS PURCHASE PROGRAM 499	NEW BUS - GRANT ($63,632.26)	87,000.00
N.E.O.M.I.N.	MAINT FUND 034-0000; GENERAL FUND 001-2933; SCHOOLNET 4529009	INTERNET/A-SITE	126,000.00
NCS – FSA CORTLAND ACC	INSURANCE AGENCY 024-0000	FSA BANK STATEMENT DEBITS – JAN –JUNE FEES/CLAIMS	76,393.13
OHIO BUREAU OF WORKERS COMP	BWC AGENCY FUND 022-9260	WORKERS COMP	102,000.00
OHIO SCHOOL BOARDS ASSOCIATION	GENERAL FUND 001-2310	ANNUAL MEMBERSHIP DUES	7,335.00

OHIO SCHOOLS COUNCIL	GENERAL FUND 001-2720	NATURAL GAS PROGRAM JAN	25,200.00
PANTALONE PAVING	GENERAL FUND 001-2720	PARKING LOT PAVING SUMMER 2020	8,700.00
PAYSCHOOLS	FOOD SERVICE FUND 006-0000	CAFETERIA PAYMENT SYSTEM	5,600.00
PIRANHA SOLUTIONS	MAINTENANCE FUND 034-9000 & GENERAL FUND	NETWORK HARDWARE/SUPPORT	11,000.00
SCHOOL EMPLOYEES RETIRE	GENERAL FUND 001-0000 211/221	SERS FINAL SURCHARGE FO	60,000.00
THE NUTRITION GROUP	FOOD SERVICE FUND 006-0000	FY21 CONTRACT-SEE ITEMIZED BREAKDOWN	635,000.00
TRINITY3	ESSER (CARES) 507-9021	PURCHASE OF 500 COMPUTERS	152,000.00
TRUMBULL EDUCATIONAL SERVICE CENTER	GENERAL FUND 001-2821	TRANSPORTATION SERVICES	218,000.00
WESTERN RESERVE MECHANICAL	MAINTENANCE FUND 034-9000; GENERAL FUND 001-2720	NIS AND MCK HS WATER HEATER REPLACEMENT	23,500.00
YESCO	ESSER (CARES) 507-9021	THERMOGRAPHIC CAMERAS	25,000.00
ZALUSKI INSURANCE, INC	INSURANCE AGENCY 024-0000	HEALTH INSURANCE CONSULTANT	20,000.00

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

k. Approve the following Purchase Order:

VENDOR NAME	FUND NAME AND ACCOUNT	DESCRIPTION	AMOUNT
CITY OF NILES	GENERAL FUND 001-2720	UTILITIES (ELECTRIC, WATER)	530,000.00

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

l. Approve the following donations:

- From the Sons of Italy to the Girls Soccer Boosters, $271.00
- From Bonita Klingman & family to Niles McKinley High School, planted a flower bed, donating all material
- From Trumbull County EMA, Personal Protective Equipment (500 surgical masks, 426 face shields, & 140 reusable masks) to the Niles City Schools
- From the Cafaro Foundation to the Senior Recognition Luncheon, $100.00
- From Mrs. Scherrich to the Niles Middle School Dragon Pantry, $100.00
- From Rick & Linda Huber to the Niles Middle School Dragon Pantry, $200.00
- From Mary Ann McMahon to the Athletic Department for Senior Signs, $150.00

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

13. Superintendent's Personnel Recommendations

A. Resignations, Retirements, Non-Renewals

Classified

1. Approve Tanya Baryak's resignation as Assistant Cook, 2 hours per day, at Niles McKinley High School, effective June 9, 2020.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

2. Approve Catherine DeChristofaro's resignation, for retirement purposes, as an Administrative Assistant at Niles Middle School, effective September 1, 2020.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

Certified

3. Approve Tracie Parry's resignation as Principal at Niles McKinley High School, effective July 31, 2020.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

B. Employment of Personnel/Salary Adjustments

Certified

1. Employ Brianna Morgan as a K-12 Physical Education/Health Teacher. It is further recommended that she be granted a One-Year Limited Teaching Contract for the 2020-2021 school year, and that she be placed at Masters, Step 10, effective August 28, 2020. (potential savings $27,000.00)

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

2. Employ Stephen Rovnak as the Principal at Niles McKinley High School. It is further recommended that he be granted a Five-Year Administrative Contract, effective August 1, 2020 through July 31, 2025, as per the Administrative Salary Schedule. Opening due to a resignation. (Cost neutral)

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

3. Approve extended time for the following individuals, at their per diem rate, for the 2020-2021 school year: (cost neutral)

- Primary & Intermediate School Dean of Students, 4 days each
- Middle School Dean of Students, 10 days
- High School Guidance Counselor, 15 days
- High School Guidance Counselor, 15 days
- High School Media Center, 5 days

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

4. Grant continuing contract status (tenure) to Jennifer Zorrosa, Intervention Specialist at Niles McKinley High School. Jennifer has met all of the necessary requirements and has the recommendation of her respective building Principal.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

Supplemental

5. Approve the Local Professional Development Committee (L.P.D.C.) representatives for the 2020-2021 school year, in accordance with the NEA Master Contract, Article VI, Section 6.26, as follows: (cost neutral)

- Ann Woloschak $1,500.00
- Caroline Hines $ 500.00
- Carol Pantelis $ 500.00
- George Sprague, Jr. $ 500.00

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

6. Approve the appointment of the following individuals in their respective activity and/or athletic supplemental positions for the 2020-2021 school year and grant each a One-Year Limited Supplemental Contract, as per the NEA Master Contract:

POSITION	**% of base**	**NAME**
Activity/Athletic Coordinator	15	Rick Kover
Baseball—Head Boys	15	Michael Guarnieri
Bowling—Head Girls	6	Jacquelyn Zook
Cheerleading—High School	12	Marijane Parry
Golf—Head Boys	10	Thomas Velasquez
Golf—Head Girls	10	Abbey Chieffo
Band Director	17	Stephen Orlando
Department Head/Lead Teacher--Kindergarten	6	Carol Pantelis
Department Head/Lead Teacher--1st grade	6	Katie Ward
Department Head/Lead Teacher--2nd grade	6	Amanda Tricomi
Department Head/Lead Teacher--3rd grade	6	Erin Noss
Department Head/Lead Teacher--4th grade	6 (split)	Jessica Sacco & Melissa Morton
Department Head/Lead Teacher--5th grade	6 (split)	Melanie Superak & Mary Doelling
Department Head/Lead Teacher--Art Department (K-12)	3	Laurie DeLucia
Department Head/Lead Teacher--Exceptional Children (K-8) [*IDEA Funds]	3	Ann Woloschak
Department Head/Lead Teacher--Exceptional Children (9-12) [*IDEA Funds]	3	Jennifer Zorrosa
Department Head/Lead Teacher--Foreign Language (9-12)	3	Stephanie Cox
Department Head/Lead Teacher--Language Arts High School	3	Michelle Spagnoletta
Department Head/Lead Teacher--Math High School	3	Karen Schimley
Department Head/Lead Teacher--Music (K-12)	3 (split)	Charissa Broennle & Eleanor Chambers
Department Head/Lead Teacher--Physical Education (K-12)	3	Debbie Tominey
Department Head/Lead Teacher--Science High School	3	Rick Kover
Department Head/Lead Teacher--Science Middle School	3	Patricia Clark
Department Head/Lead Teacher--Social Studies High School	3	Richard Sprague
Department Head/Lead Teacher--Social Studies Middle School	3	Marijane Parry
Department Head/Lead Teacher--Technology (K-12)	3	Caroline Hines
Department Head/Lead Teacher--Vocational (9-12)	3	Michael Andjelkovich

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

RESOLUTION TO EMPLOY A NON-LICENSED INDIVIDUAL
FOR COACHING OR DIRECTING PUPIL-ACTIVITY PROGRAM

WHEREAS, the Niles City Board of Education has posted supplemental positions as being available to employees of the district who hold educator licenses, and no such employee meeting all of the Board's qualifications has applied for, been offered, and accepted such positions, and

WHEREAS, the Niles City Board of Education then advertised these positions as being available to licensed individuals not employed by this District, and no such person meeting all of the Board's qualifications has applied for, been offered, and accepted such positions,

THEREFORE BE IT RESOLVED, that the following non-licensed individual(s) be employed as indicated:

Supplemental

7. Approve the appointment of the following individuals in their respective activity and/or athletic supplemental positions, for the 2020-2021 school year, and grant each a One-Year Personal Service Contract, as per the NEA Master Contract:

POSITION	% of base	NAME
Basketball—Head Boys	20	Douglas Foster
Basketball—Head Girls	20	MaKayla Butler
Bowling—Head Boys	6	Kevin Zook
Cross-Country—Head Boys & Girls	9	James Fedor, Sr.
Football—Head Coach	27	James Parry
Soccer—Head Varsity Boys	15	Gregory Miller
Soccer—Head Varsity Girls	15	Scott MacMillan
Track—Head Boys	12	James Fedor, Sr.
Track—Head Girls	12	Alan Caldwell
Volleyball—Varsity Girls	11	Jen Burman
School Physician	$2,500.00	Dr. William Eddy
Drill-Line Advisor	4	Kayla Bayless
Majorette Advisor	6 (split)	Kayla Bayless & Cara Alflen

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

8. Approve Michael Shargo to assist the Technology Department on an "as needed" basis, at a rate of $30 per hour, for the 2020-2021 school year. Not to exceed 20 days or $4,800.00. (General Fund) (Cost neutral)

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

14. Superintendent's Business Recommendations

a. Approve the Niles City School District Nutrition Compliance Report, as previously distributed.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

b. Authorize the Treasurer to pay certificated and classified staff involved in the Kindergarten Registration/Screening to be held on August 17-20, 2020 at their per-diem rate, upon the approval of an authorized timesheet.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

c. Approve certificated and classified employees for mileage reimbursement at the negotiated rate per mile, for use of their personally owned vehicle for school business use, for the 2020-2021 school year, as determined by the Superintendent of Schools. Employees will be paid according to the IRS approved mileage reimbursement rate.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

d. Approve K & K Insurance to provide Group Voluntary Student Accident Insurance coverage for all students in grades K-12, for the 2020-2021 school year (no cost to the district), as previously distributed.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

e. Approve a resolution regarding Complimentary Passes, as previously distributed.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

f. Approve the following local diploma seals for the class of 2021 and beyond:

*Community Service Seal – 15 hours
*Fine & Performing Arts Seal – 2 credits
*Student Engagement Seal – 2 full seasons/2 years in student organization
Seals/hours/requirements will be accepted from any Ohio school district

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

g. Approve the Cafeteria Program Lunch Prices for the 2020-2021 school year, as previously distributed.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

h. Approve the cancellation of the regular Board of Education meeting scheduled for July 16, 2020.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

i. Set the date and time of the Regular Board of Education Meeting for August as follows:

Time: _____
Date: August 20, 2020
Place: Administration Building

15. Adjourn at: _____PM

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

IMPORTANT DATES TO REMEMBER

July 3, 2020	Closed—Independence Day—HAVE A SAFE AND HAPPY HOLIDAY
July 4, 2020	Independence Day
August 20, 2020	Regular Board of Education Meeting, Administration Building, time to be determined

Please visit www.nilescityschools.org for additional school related events.