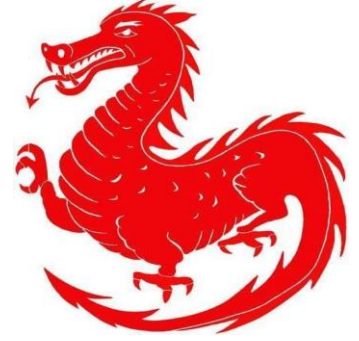


Tony Perrone, President
Mary Ann McMahon, Vice-President
Kimberly Barrell
Christopher Chieffo
Michele Lamb

Ann Marie Thigpen, Superintendent
Rhonda Amorganos, Treasurer

**NILES CITY BOARD OF EDUCATION
NILES CITY SCHOOL DISTRICT**

**ADMINISTRATION BUILDING
309 NORTH RHODES AVENUE
NILES, OHIO 44446
(330) 989-5095**



Tuesday, August 22, 2023

www.nilescityschools.org

11:00 AM Regular Board Meeting

AGENDA

Our Mission Statement--The mission of the Niles City School District is to instruct a defined curriculum in a safe, educational environment. The district will ensure the opportunity for all students to become responsible learners, critical thinkers, and problem solvers as productive members of a democratic society.

Our Vision Statement--To continually prepare students and staff for technological advancements. To maintain a positive, cohesive school community which encompasses the board, administration, staff members, students, parents or guardians, and all school volunteers. To establish and sustain a collaborative relationship with the community. To unify instruction within the Niles City Schools through the continuous development and use of curriculum guides in the best educational environment.

This is a public meeting of the Niles City Board of Education for the purpose of conducting the school district's business. This is not to be considered a community meeting. Time has been allotted for public participation during the meeting as indicated.

1. Call to Order

2. Roll Call

_____ Barrell _____ Chieffo _____ Lamb _____ McMahon _____ Perrone

3. Pledge of Allegiance

4. Moment of Reflection

5. Adopt the Agenda

_____ Barrell _____ Chieffo _____ Lamb _____ McMahon _____ Perrone

6. Approve the Minutes for the following meetings

- June 30, 2023 Regular Board of Education Meeting

_____ Barrell _____ Chieffo _____ Lamb _____ McMahon _____ Perrone

7. Recommendations, Commendations, and/or Presentations

8. Board Committee Reports

- Athletic Council
- Facilities Maintenance Committee
- Finance Committee
- Legislative Liaison to OSBA
- Student Achievement
- TCTC School Board

9. Board Discussion of Current School Issues

- Review Board Policy 2413-Career Advising. No changes are recommended

10. Communications to the Niles City Board of Education

- a. Written Communications
- b. Public Comments

According to the Niles City School District Board Policy (0169.1), the Niles City Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The presiding officer shall be guided by the following rules:

- a. Public participation shall be permitted as indicated on the order of business, before the Board takes official action on any issue of substance, and/or at the discretion of the presiding officer.
- b. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- c. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- d. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- e. Each statement made by a participant shall be limited to three (3) minutes duration, unless extended by the presiding officer. Public participation shall be limited to fifteen (15) minutes total per board meeting.
- f. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- g. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

Please note that Public Comments is not a time for dialogue with the Board of Education. It is an opportunity to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to comments, all input shared with the Board of Education is taken very seriously, and will inform future deliberations and work by the Board of Education and its committees.

11. Treasurer's Business Recommendations

- a. Approve the Financial Reports for June and July 2023, as previously distributed:

- Bank Reconciliation
- Budget vs Actual
- Cash Position
- Check Register
- Encumbrance Status
- Hilltop Investments

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

b. Approve the following resolution:

RESOLUTION TO APPROVE THEN AND NOW CERTIFICATE(S) FOR THE MONTH OF AUGUST 2023 (R.C. Section 5705.41)

WHEREAS, Ohio Revised Code Section 5705.41(D) states in part that no orders or contracts involving the expenditure of money are to be made unless there is a certificate of the fiscal officer that the amount required for the order or contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances; and

WHEREAS, Ohio Revised Code Section 5705.41(D) permits the use of a “Then and Now Certificate” as an allowable exception to the above requirement provided the fiscal officer can certify that both at the time that the contract or order was made and at the time that she is completing her certification, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance, the taxing authority can authorize the drawing of a warrant by resolution.

ComDoc, \$6,090.09

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

c. Approve the following donations to the Niles McKinley High School Girls Tennis Team:

- Macali’s Giant Eagle \$75.00
- A to Z Plumbing \$250.00
- JA McMahon \$500.00

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

d. Approve the following transfers:

	DESCRIPTION	FUND	SPECIAL COST CENTER	TRANSFER OUT	TRANSFER IN
From:	Class of 2023	200	9023	5,474.43	
To:	General Fund	001	0000		5,474.43
From:	General Fund	001	0000	5,474.43	
To:	Class of 2024	200	9023		5,474.43

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

12. Superintendent’s Personnel Recommendations

A. Resignations, Retirements, Non-Renewals

Certified

- 1. Approve Stephanie Cox’s resignation as a Spanish Teacher at Niles McKinley High School, effective August 16, 2023.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

- 2. Approve David Urey’s resignation as a Fifth Grade Teacher at Niles Intermediate School, effective August 22, 2023.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

Classified

- 3. Approve Emily Fitzpatrick’s resignation as an Attendant/Education Assistant (Pre-School) at Niles Primary School, effective August 17, 2023.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

- 4. Approve Deana Beck’s resignation as an Assistant Cook at Niles Intermediate School, effective August 21, 2023.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

B. Employment of Personnel/Salary Adjustments

Certified

- 1. Employ Melissa Pugh as a district-wide School Nurse. It is further recommended that she be granted a One-Year Limited Teaching Contract for the 2023-2024 school year, and that she be placed at Bachelors+15, step 9, effective August 25, 2023.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

- 2. Approve the appointment of Substitute School Nurses, and Home Instructors, on an "as needed" basis for the 2023-2024 school year.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

- 3. Approve the use of the TCESC Substitute Teacher Lists for the 2023-2024 school year.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

- 4. Approve the employment of eight (8) permanent Substitute Teachers (two per building), on an “as needed” basis, for the 2023-2024 school year, at a rate of \$120.00 per day, effective August 25, 2023.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

Classified

- 5. Approve the appointment of Substitute Bus Drivers, Substitute Cafeteria Workers, Substitute Custodial Helpers, Substitute Educational Assistants, and Substitute Secretaries on an "as needed" basis for the 2023-2024 school year.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

- 6. Employ the following individuals as indicated:

- Tracy Karabin, Cook Manager at Niles McKinley High School
Step 7, effective August 22, 2023
- Heidi Preusser, School Bus Driver
Step 0, effective August 22, 2023
Pending successful background checks & drug screen
- Andrew Raeburn, Assistant Custodian at Niles McKinley High School
Step 0, effective August 22, 2023
Pending successful drug screen
- Heaven Swick, School Bus Driver
Step 7, effective August 22, 2023
Pending successful background checks

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

Supplemental

- 7. Approve the appointment of the following individuals in their respective activity and/or athletic supplemental positions, for the 2023-2024 school year, and grant each a One-Year Limited Supplemental Contract, as per the NEA Master Contract:

<u>Activity Positions</u>	<u>Name</u>	<u>% of the base salary</u>
Dept. Head/Lead Teacher--Foreign Lang. (9-12)	Jessica Gadd	3

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

**RESOLUTION TO EMPLOY A NON-LICENSED INDIVIDUAL
FOR COACHING OR DIRECTING PUPIL-ACTIVITY PROGRAM**

WHEREAS, the Niles City Board of Education has posted supplemental positions as being available to employees of the district who hold educator licenses, and no such employee meeting all of the Board’s qualifications has applied for, been offered, and accepted such positions, and

WHEREAS, the Niles City Board of Education then advertised these positions as being available to licensed individuals not employed by this District, and no such person meeting all of the Board’s qualifications has applied for, been offered, and accepted such positions,

THEREFORE BE IT RESOLVED, that the following non-licensed individual(s) be employed as indicated:

- 8. Approve the appointment of the following individuals in their respective activity and/or athletic

supplemental positions, for the 2023-2024 school year, and grant each a One-Year Personal Service Contract, as per the NEA Master Contract:

<u>Athletic Positions</u>	<u>Name</u>	<u>% of the base salary</u>
Basketball—7th Grade Boys	Douglas Foster	8
Basketball—8th Grade Boys	Dylan McConnell	8
Football—7 th Grade	Andrew Huffman	10
Soccer—Junior Varsity Girls	Sean Gerin	10
Volunteer Football	Carl Whitt	0

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

13. Superintendent's Business Recommendations

a. Approve the tentative Bus Routes for the 2023-2024 school year, as previously distributed.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

b. Approve two Crossing Guards at a rate of \$35.00 per day.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

c. Approve the Substitute Custodial Helper and Substitute Administrative Assistant rate of pay to reflect step 0 of the appropriate salary schedule, August 28, 2023.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

d. Approve a resolution regarding Complimentary Passes, as previously distributed.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

e. Approve the Memorandum of Understanding between Cadence Care Network and the Niles City Schools for the purpose of establishing school social work, resiliency based programming, and behavioral health supports for students within the school district, as previously distributed.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

f. Approve the resolution declaring transportation impractical for the 2023-2024 school year, as previously distributed.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

g. Approve the Memorandum of Understanding between the Niles City School District Board of Education and the Ohio Association of Public School Employees Local 365, as previously distributed.

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

h. Set the location and time of the Regular Board of Education meeting for September as follows:

Time: 6:00 PM
Date: September 19, 2023
Place: High School

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

14. Adjourn at: _____ PM

_____ *Barrell* _____ *Chieffo* _____ *Lamb* _____ *McMahon* _____ *Perrone*

IMPORTANT DATES TO REMEMBER

August 25, 2023	Staff In-Service Day—First Day for Teachers
August 28, 2023	First Day of Classes for Students
September 1, 2023	No School
September 4, 2023	No School--Labor Day

Please visit www.nilescityschools.org for additional school related events.