

**NILES CITY BOARD OF EDUCATION**

At 7:18 PM, on July 16, 2019, the Niles City School District's Board of Education met in Regular Session with the following members present upon roll call: Rebecca DePanicis, Susan Longacre, Tony Perrone and Bobby Seifert, with Mary Ann McMahon presiding.

**Pledge of Allegiance****Moment of Reflection****Res. No. 19-135****Adopt the Agenda**

Mrs. DePanicis moved to adopt the Agenda (Minute File 19-135)

Seconded: Mr. Perrone

Roll call: Mrs. DePanicis, Mr. Perrone, Mrs. Longacre, Mr. Seifert, and Mrs. McMahon—Yes  
Motion carried

**Res. No. 19-136****Approve the Minutes**

Mrs. Longacre moved to approve the Minutes for the following meetings: (Minute File 19-136)

- June 26, 2019 Regular Board of Education Meeting
- July 1, 2019 Emergency Board of Education Meeting

Seconded: Mr. Seifert

Roll call: Mrs. Longacre, Mr. Seifert, Mrs. DePanicis, Mr. Perrone, and Mrs. McMahon—Yes  
Motion carried

**Recommendations, Commendations, and/or Presentations--None****Res. No. 19-137****Board Recommendations**

- a. Mr. Seifert moved to approve Lori Hudzik's request for a Leave of Absence under FMLA from her position as Treasurer, effective July 1, 2019. (Minute File 19-137)

Seconded: Mrs. Longacre

Roll call: Mr. Seifert, Mrs. Longacre, Mrs. DePanicis, Mr. Perrone, and Mrs. McMahon—Yes  
Motion carried

**Board Committee Reports--None****Board Discussion of Current School Issues—None****Communications to the Niles City Board of Education—None****Treasurer's Business Recommendations**

A. It is recommended to the Board of Education that it accept and/or approve the following:

**Res. No. 19-138**

1. Mrs. Longacre moved to approve the new and/or revised Appropriations for Fiscal Year 2020: (Minute File 19-138)
  - Appropriation Resolution (412 attached)
  - Estimated Resources and Appropriations Analysis
  - Amended Certificate (pending)

Seconded: Mr. Perrone

Roll call: Mrs. Longacre, Mr. Perrone, Mrs. DePanicis, Mr. Seifert, and Mrs. McMahon—Yes

Motion carried

**Res. No. 19-139**

2. Mrs. DePanicis moved to approve the proposed Financial Recovery Plan template in response to the directive by the Financial Planning and Supervision Commission at their meeting on May 6, 2019. (Minute File 19-139)

Seconded: Mrs. Longacre

Roll call: Mrs. DePanicis, Mrs. Longacre, Mr. Perrone, Mr. Seifert, and Mrs. McMahon—Yes

Motion carried

**Res. No. 19-140**

3. Mrs. Longacre moved to approve the School Resource Officer Agreement between the Niles City School District and the City of Niles. Cost Neutral (Minute File 19-140)

Seconded: Mr. Seifert

Roll call: Mrs. Longacre, Mr. Seifert, Mrs. DePanicis, Mr. Perrone, and Mrs. McMahon—Yes

Motion carried

**Res. No. 19-141**

4. Mr. Perrone moved to approve the following purchase orders:

VENDOR	DESCRIPTION	AMOUNT	FUND NAME & ACCT
Showtime Sound Company	Stadium Speaker Replacement	\$5,570.00	Athletic Scoreboard 3009660
Triumph Learning	Books for Niles Intermediate	\$10,000.00	General 001912
Frontline Technologies	Absence & Substitute System FY20	\$11,150.80	General 124190
Zaner-Bloser	Core Reading – K	\$22,000.00	General 001912

Seconded: Mrs. Longacre

Roll call: Mr. Perrone, Mrs. Longacre, Mrs. DePanicis, Mr. Seifert, and Mrs. McMahon—Yes

Motion carried

**Res. No. 19-142**

5. Mrs. Longacre moved to approve the following blanket purchase orders:

VENDOR	DESCRIPTION	AMOUNT	FUND NAME & ACCT
PaySchools	Cafeteria Payment System Annual Billing FY 20	\$5,516.75	General 1250000
Johnson Controls	Repairs/Replacement Parts Bldg.	\$7,834.00	Maint. 0349000
Mercy Health Sports Med	Sports Training FY20 Open Estimate	\$9,000.00	District Managed 300951
Healthcare Billing Services	Medicaid Receipt Serv FY20 Open Est	\$10,000.00	Fed. Grant 5999000
Grady Enterprises, Inc.	American United Life Insurance	\$11,500.00	General 001900, Food Service 006000, Maintenance 034000 & 034900, 1111, 1112, 1113, 1123, 1124, 1129, 1131, 1134, 1212, 1214, 1215, 1217, 1222, 1241, 1242, 1250, 1263, 1272, 1282, 1284, 1293, 1299, 1459, 5169, 5729, & 5909
Otis Elevator Co.	Elevator Services/Repairs/Maint.	\$12,000.00	Maint. 0349000
Val Tech	Telephone Services Districtwide	\$12,500.00	General 1242100
All American Sports Corp.	Sports Reconditioning	\$14,000.00	Athletics 300950
Republic Service	Trash Removal	\$15,000.00	General 001912
Ohio School Council	Natural Gas Program FY20 Open Estim	\$20,000.00	General 1272000
Western Reserve Mechanical	Bldg. Repairs Districtwide	\$20,000.00	General 001912, Maint. 034000
Arbitersports LLC	Sports Officiating	\$30,000.00	Athletics: 300950, 300951
KV Electric LLC	Electric Repairs/Parts Districtwide	\$30,000.00	General 001912, Other Grant 019901 & Maint. 034900
Reminger	Legal Serv Fees FY20 Open Estimate (w/c attorney)	\$31,000.00	WC 0229260
Time Warner/Spectrum	Cable/Internet Service	\$38,500.00	General 1111000
Treasurer State of Ohio	Auditor Fees/Inspections	\$41,500.00	General 1250000
Grove City Area Sch. District	Sch. Tuition	\$41,580.00	General 124500
Ainsley Oil	Fuel Charges FY20 Open Estimate	\$43,000.00	General Fund 1284000
Ennis Britton	Legal Service Fees FY Open Estimate	\$50,000.00	General 1249000
ComDoc Copy Center	Copier Lease/districtwide	27,000.00	General 1274000
ComDoc	Maintenance/usage of copiers/Districtwide	30,000.00	General 1274000
Griffith Agency	Insurance Liability	\$76,297.00	General 123100
Insight Investments	Lease Pmt for VXRA	\$83,000.00	General 0019002
NEOMIN	Internet, Efinance Fees July-Dec FY20 (contract approved)	\$84,750.00	Maintenance 0349000
Farmers National	Loan Pmt	\$143,000.00	Bond Funds 002990, 002900
American Express	BWC Paid with AMEX	\$190,000.00	General, Grant, Local, Federal, Title, Maint. : 001912, 022926, 125000, 200922, 590901, 018980, 516901, 572901, 034900, 009900, 019000, 300951, 599901, 516900, 599921, 124210, 001900, 124110,

Seconded: Mr. Seifert

Roll call: Mrs. Longacre, Mr. Seifert, Mrs. DePanicis, Mr. Perrone, and Mrs. McMahon—Yes

Motion carried

**Res. No. 19-143**

6. Mrs. Longacre moved to approve the following super blanket purchase orders:

VENDOR	DESCRIPTION	AMOUNT	FUND NAME & ACCT
Trumbull Educational Service	Transportation Services	\$360,000.00	General 1282100 & 0019002
Nutrition Group	Food Service; Admin. (Contract)	\$525,000.00	Food Service 0060000
Bank of New York	Loan Pmt Improv 2017 12/3/19	\$1,228,000.00	Bond Funds 002990, 002991
Aetna and Anthem	Benefit Claims and Fees	\$2,500,000.00	Insurance Fund 0240000

Seconded: Mr. Perrone

Roll call: Mrs. Longacre, Mr. Perrone, Mrs. DePanicis, Mr. Seifert, and Mrs. McMahon—Yes

Motion carried

**Res. No. 19-144**

7. Mrs. Longacre moved to approve the following blanket and super blanket purchase orders:

VENDOR	DESCRIPTION	AMOUNT	FUND NAME & ACCT
City of Niles	School Resource Officer	\$60,000.00	Fed. Grant/Title IV 5999119 & Econ. Dis. 0019002
City of Niles	Utilities: Electric, Water & Sewer	\$720,000.00	General 1272000

Seconded: Mr. Seifert

Roll call: Mrs. Longacre, Mr. Seifert, Mrs. DePanicis, Mr. Perrone, and Mrs. McMahon—Yes

Motion carried

**Res. No. 19-145**

8. Mrs. DePanicis moved to approve the following resolution:

A resolution determining to proceed to submit to the electors of the Niles City School District the question of the renewal of an existing tax levy pursuant to sections 5705.194 through 5705.197 of the revised code. (Minute File 19-145)

Seconded: Mrs. Longacre

Roll call: Mrs. DePanicis, Mrs. Longacre, Mr. Perrone, Mr. Seifert, and Mrs. McMahon—Yes

Motion carried

**Superintendent’s Personnel Recommendations**

**Res. No. 19-146**

A. Resignations, Retirements, Non-Renewals

Certified

1. Mrs. DePanicis moved to approve Angela Killingsworth’s resignation as an Elementary Guidance Counselor, effective July 9, 2019. (Minute File 19-146)

Seconded: Mr. Perrone

Roll call: Mrs. DePanicis, Mr. Perrone, Mrs. Longacre, Mr. Seifert, and Mrs. McMahon—Yes

Motion carried

2. Mrs. Longacre moved to approve Laura Revetti's resignation as Dean of Students at Niles Primary School, effective August 1, 2019. (Minute File 19-146)

Seconded: Mr. Seifert

Roll call: Mrs. Longacre, Mr. Seifert, Mrs. DePanicis, Mr. Perrone, and Mrs. McMahon—Yes

Motion carried

3. Mrs. DePanicis moved to approve Maria Wilaj's resignation as an Intervention Specialist at Niles Intermediate School, effective August 31, 2019. (Minute File 19-146)

Seconded: Mr. Perrone

Roll call: Mrs. DePanicis, Mr. Perrone, Mrs. Longacre, Mr. Seifert, and Mrs. McMahon—Yes

Motion carried

### **Res. No. 19-147**

#### B. Employment of Personnel/Salary Adjustments

Certified

1. Mrs. DePanicis moved to employ Brittany Gebhart as a School Psychologist. It is further recommended that she be granted a Two-Year Administrative Contract, effective August 1, 2019 through July 31, 2021, as per the Administrative Salary Schedule. Opening due to a retirement. Pending successful BCII/FBI fingerprints and Drug Screen. Paid through K-12 Student Wellness & Success Funding.

Seconded: Mrs. Longacre

Roll call: Mrs. DePanicis, Mrs. Longacre, Mr. Perrone, Mr. Seifert, and Mrs. McMahon—Yes

Motion carried

2. Mrs. Longacre moved to approve the following salary revisions, as per the NEA Master Contract, due to the completion of additional coursework, effective August 23, 2019:

- Nicole Pantelis, Third Grade Teacher at Niles Intermediate School  
(due to the completion of additional coursework)  
From: Bachelors Step 6  
To: Masters Step 7
- Anna Ratliff, Third Grade Teacher at Niles Intermediate School  
(due to the completion of additional coursework)  
From: Bachelors+15 Step 9  
To: Masters Step 10

Seconded: Mrs. DePanicis

Roll call: Mrs. Longacre, Mrs. DePanicis, Mr. Perrone, Mr. Seifert, and Mrs. McMahon—Yes

Motion carried

Classified

3. Mrs. DePanicis moved to employ Gregory Fusselman as a Bus Driver, 4 hours per day, step 0, effective August 20, 2019. Pending successful Drug Screen. Opening due to a resignation/retirement. (\$1,697.28 savings)

Seconded: Mrs. Longacre

Roll call: Mrs. DePanicis, Mrs. Longacre, Mr. Perrone, Mr. Seifert, and Mrs. McMahon—Yes  
Motion carried

### **Superintendent's Business Recommendations**

#### **Res. No. 19-148**

- a. Mr. Seifert moved to approve the second reading of the new and/or revised Board Policies recommended by NEOLA:

- Bylaw 0100 Definitions (Revised)
- Policy 2413 Career Advising
- Policy 3220 Standards Based Teacher Evaluation
- Policy 6423 Use of Credit Cards
- Policy 5113 Open Enrollment
- Policy 5113.02 School Choice Options (Revised)
- Policy 5530 Drug Prevention
- Policy 5610 Removal, Suspension, Expulsion, and Permanent Exclusion of Students (Revised)
- Policy 5610.03 Emergency Removal of Students (Revised)
- Policy 6320 Purchasing and Bidding (Revised)
- Policy 6325 Procurement - Federal Grants/Funds (Revised)
- Policy 6605 Crowdfunding (Revised)
- Policy 7540 Technology (Revised)
- Policy 7540.02 Web Accessibility, Content, Apps, and Services (Revised)
- Policy 7540.04 Staff Technology Acceptable Use and Safety (Revised)
- Policy 7544 Use of Social Media (New)
- Policy 8400 School Safety (Revised)
- Policy 8500 Food Services (Revised)

Seconded: Mrs. DePanicis

Roll call: Mr. Seifert, Mrs. DePanicis, Mrs. Longacre, Mr. Perrone, and Mrs. McMahon—Yes  
Motion carried

#### **Res. No. 19-149**

- b. Mr. Perrone moved to approve the reduction of the six and a half hour (6.5) hour Assistant Cook position at Niles Middle School, which became vacant on June 26, 2019. (\$18,000.00 savings)  
(Minute File 19-149)

Seconded: Mrs. Longacre

Roll call: Mr. Perrone, Mrs. Longacre, Mrs. DePanicis, Mr. Seifert, and Mrs. McMahon—Yes  
Motion carried

#### **Res. No. 19-150**

- c. Mrs. DePanicis moved to approve the following resolution:

## CALAMITY DAY ALTERNATIVE MAKE-UP PLAN

WHEREAS, the Niles Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3317.01 of the Ohio Revised Code and in excess of the number of days authorized in section 3313.48; and

WHEREAS, section 3313.88 authorizes a Board of Education to adopt a resolution by August 1 of each year to provide learning opportunities for students in lieu of attendance on such excess days;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Niles Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

## Plan for Alternative Make-Up of Calamity Days

Pursuant to Ohio Revised Code section 3313.88, the Board of Education of the Niles City Schools hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to complete up to three days of instruction in excess of the number of days permitted under section 3313.48 because of the closing of schools for any reasons specified in section 3317.01.

1. This plan is submitted, pursuant to approval of the Board of Education, prior to August 1.
2. This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the Board of Education and is hereby incorporated into this plan as if specifically rewritten.
3. Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
4. As soon as practicable after an announced school closure in excess of the number of days permitted under section 3313.48, staff members designated by the appropriate administrator shall make the designated lessons available. A lesson shall be given for each course.
5. Each student enrolled in a course for which a lesson is given shall be granted a two-week period from the date of returning to school to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
6. Blizzard Bag Program Procedure:
  - a. Assignments will be given to students upon return from a Blizzard Bag day.
  - b. Assignments are due two weeks upon return to school.
  - c. Assignments are to be placed in grade books within three weeks of the students return date.
  - d. Assignments must relate to the core curriculum.
7. The Board of Education hereby authorizes "Blizzard Bags", as per ORC section 3313.88

Seconded: Mr. Perrone

Roll call: Mrs. DePanics, Mr. Perrone, Mrs. Longacre, Mr. Seifert, and Mrs. McMahon—Yes

Motion carried

**Res. No. 19-151**

- d. Mrs. Longacre moved to approve the Lease Agreement between the Niles City School District and the Trumbull Community Action Program (TCAP) for the 2019-2020 school year. (\$70,200.00 Revenue) (Minute File 19-151)

Seconded: Mr. Seifert

Roll call: Mrs. Longacre, Mr. Seifert, Mrs. DePanicis, Mr. Perrone, and Mrs. McMahon—Yes

Motion carried

**Res. No. 19-152**

- f. Mrs. Longacre moved to set the time of the Regular Board of Education Meeting for August as follows:

Time: 5:30 PM  
Date: August 15, 2019  
Place: Administration Building

Seconded: Mr. Seifert

Roll call: Mrs. Longacre, Mr. Seifert, Mrs. DePanicis, Mr. Perrone, and Mrs. McMahon—Yes

Motion carried

**Executive Session**

Each executive session discussion must be limited to the purpose or purposes stated below. It is unlawful to state only one purpose for an executive session, but to then discuss a second topic (although an executive session may be called for the purpose of discussing several topics).

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
- The purchase of property for public purposes or the sale of property at competitive bidding.
- Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.
- Preparing for, conducting or reviewing negotiations or bargaining sessions with employees.
- Matters required to be kept confidential by federal law or rules or state statutes.
- Specialized details of security arrangements.

At 7:45 PM, Mrs. DePanicis moved that, under the provision of O.R.C. 121.22, the Niles City Board of Education will recess to Executive Session to discuss:

1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

Seconded: Mr. Perrone

Roll call: Mrs. DePanicis, Mr. Perrone, Mrs. Longacre, Mr. Seifert, and Mrs. McMahon—Yes

Motion carried

At 9:10 PM, Mr. Seifert moved to reconvene the Board Meeting.

Seconded: Mrs. DePanicis



Roll call: Mr. Seifert, Mrs. DePanicis, Mrs. Longacre, Mr. Perrone, and Mrs. McMahon—Yes  
Motion carried

**Adjourn**

At 9:10 PM, Mr. Seifert moved to adjourn the meeting.

Seconded: Mrs. DePanicis

Roll call: Mr. Seifert, Mrs. DePanicis, Mrs. Longacre, Mr. Perrone, and Mrs. McMahon—Yes  
Motion carried

RESPECTFULLY SUBMITTED,

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Mary Ann McMahon, President

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Lori Simione, Treasurer Pro Tempore