

Niles City School District

Charge Guidelines for the Cafeteria

It is the Parent/Guardian responsibility to see that their student has money in his/her account to purchase meals, have money for that day's meal or that they bring a lunch. The school district now has a POS, (Point of Sale), system in each building that works as a "debit" account. This means that students may put money in their account in advance of purchasing food. If your student has a zero balance in their account and has no money to purchase a meal, then the following will be in effect:

1. Students will only be allowed to charge up to FIVE meals at any given time.
2. After three meals have been charged, cashiers will remind the student daily and a letter will be sent home by the Cafeteria Supervisor.
3. If a student charges FIVE meals, the following will result:
 - A. An alternate reimbursable meal will be provided and charged to the student
 - B. Daily verbal reminders to students from cashiers
 - C. A written reminder sent home with student from the Cafeteria Supervisor
 - D. A telephone call from the Cafeteria Supervisor
 - E. Letter sent home through USPS from the Cafeteria Supervisor
 - F. Phone call or meeting from building Principal

We have three ways to put money on your student's account; Cash, check or online by logging on to www.payforit.net and selecting the option to open an account. You will be guided through the process to open an account.

There is no charging of ala carte items in any building, only for a basic breakfast or lunch.

THERE WILL BE NO CHANGE GIVEN BACK TO STUDENTS AT THE INTERMEDIATE AND PRIMARY BUILDINGS. ANY EXTRA MONEY WILL BE DEPOSITED INTO THE STUDENTS ACCOUNT. ANY BALANCES WILL AUTOMATICALLY ROLLOVER TO THE FOLLOWING YEAR.

****We ask that there be no charging the last two weeks of school every year and that all negative balances are paid in full by the end of the year.**